

WHEELING TOWNSHIP
1616 North Arlington Heights Road
Arlington Heights, IL 60004
PAULA ULREICH MEETING ROOM

REGULAR MEETING OF THE BOARD OF TRUSTEES

TUESDAY, JUNE 24, 2025
7:00 PM

Zoom link: <https://us02web.zoom.us/j/87673810863?pwd=oC2fmbtE8sFE863t5zvGs5EbuhWbel.1>

Zoom Id# 87673810863

Password: 419302

The public will not be able to make comments via Zoom. The public may submit written comments prior to the meeting, which will be read by the Supervisor at Citizens to be Heard. We require members of the public who wish to comment to submit your written comments for this meeting to the Director of Finance and Administration, Regina Stapleton rstapleton@wheelingtowship.com by noon of the day of the meeting.

- I. CALL TO ORDER
- II. ROLL CALL
- III. PLEDGE OF ALLEGIANCE
- IV. CITIZENS TO BE HEARD ~ Remarks Limited to Three Minutes
- V. PRESENTATIONS
 - a. Acknowledging June as PRIDE Month
 - b. Tommy Jacks – Ecolane
 - i. Discussion – Transportation Scheduling Software
- VI. APPROVAL OF MINUTES OF REGULAR BOARD MEETING MAY 27, 2025
- VII. AUDIT
- VIII. REPORTS
 - a. Supervisor
 - b. Clerk
 - c. Assessor
 - d. Mental Health Board
 - e. Administrator
 - i. General Assistance/Food Pantry
 - ii. Senior Services
- IX. NEW BUSINESS
 - a. Approval – Clarity Master Service Agreement (IT) For Town and Assessor
 - b. Approval – Confirmation of Appointment of Township Attorney and Engagement Letter with Odelson, Murphey, Frazier & McGrath, Ltd.
 - c. Approval – PACE 2025 FTA Certifications and Assurances

X. ANNOUNCEMENTS

- a. July 4, 2025 – Township Closed, Independence Day
- b. July 15, 2025 – Gary Midkiff - Alexander Hamilton (without the Dancing) 10 am via Zoom
- c. July 16, 2025 – Wheeling Township Mental Health Board Meeting, 7 pm
- d. July 18, 2025 – Medicare BINGO 10 am in person
- e. July 22, 2025 – Wheeling Township Board Meeting, 7:00 pm
- f. July 25, 2025 – All things Medicare, 10 am in-person
- g. July 30, 2025 – Functional Medicine: How Might it Help, 10 am via Zoom
- h. August 13, 2025 – Wheeling Township Mental Health Board Funding Hearings, 6 pm
- i. August 13, 2025 – Wheeling Township Mental Health Board Meeting, 8 pm
- j. August 26, 2025 – Wheeling Township Board Meeting, 7:00 pm

XI. Discussion and Comments from Trustees

XII. EXECUTIVE SESSION

5 ILCS 120/2(c)(1)

The appointment, employment, compensation, discipline, performance, or dismissal of specific employees, specific individuals who serve as independent contractors in a park, recreational, or educational setting, or specific volunteers of the public body or legal counsel for the public body, including hearing testimony on a complaint lodged against an employee, a specific individual who serves as an independent contractor in a park, recreational, or educational setting, or a volunteer of the public body or against legal counsel for the public body to determine its validity. However, a meeting to consider an increase in compensation to a specific employee of a public body that is subject to the Local Government Wage Increase Transparency Act may not be closed and shall be open to the public and posted and held in accordance with this Act.

XIII. OTHER BUSINESS (Including action on Matters from Executive Session, if any)

XIV. ADJOURNMENT

NEXT REGULAR BOARD MEETING-JULY 22, 2025-7:00 PM



**Proclamation
Recognition of Pride Month in Wheeling Township**

- WHEREAS,** Wheeling Township is a diverse and inclusive community that values the dignity, worth, and contributions of every individual, and strives to ensure that all residents—regardless of sexual orientation, gender identity, or gender expression—are treated with fairness and respect; and
- WHEREAS,** June is recognized nationally and internationally as LGBTQ+ Pride Month, commemorating the 1969 Stonewall Uprising in New York City, which marked a pivotal moment in the movement for equality and justice for the LGBTQ+ community; and
- WHEREAS,** Pride Month is a time to reflect on the progress made toward equal rights, honor the legacy and resilience of LGBTQ+ trailblazers, and recognize the work that still lies ahead to combat discrimination and ensure equal opportunity for all; and
- WHEREAS,** LGBTQ+ individuals in Wheeling Township and across the nation continue to face unique challenges and barriers, and it is the responsibility of local governments to create welcoming, affirming, and safe spaces for everyone; and
- WHEREAS,** Wheeling Township affirms its commitment to standing in solidarity with the LGBTQ+ community and fostering a community rooted in compassion, equity, and belonging;

NOW, THEREFORE, I, Austin Mejrich, Trustee, and the Wheeling Township Board, do hereby proclaim:

The month of **June 2025 as Pride Month** in Wheeling Township and encourage all residents to recognize the valuable contributions of LGBTQ+ individuals to our community, to promote inclusivity and acceptance, and to stand united against discrimination in all forms.

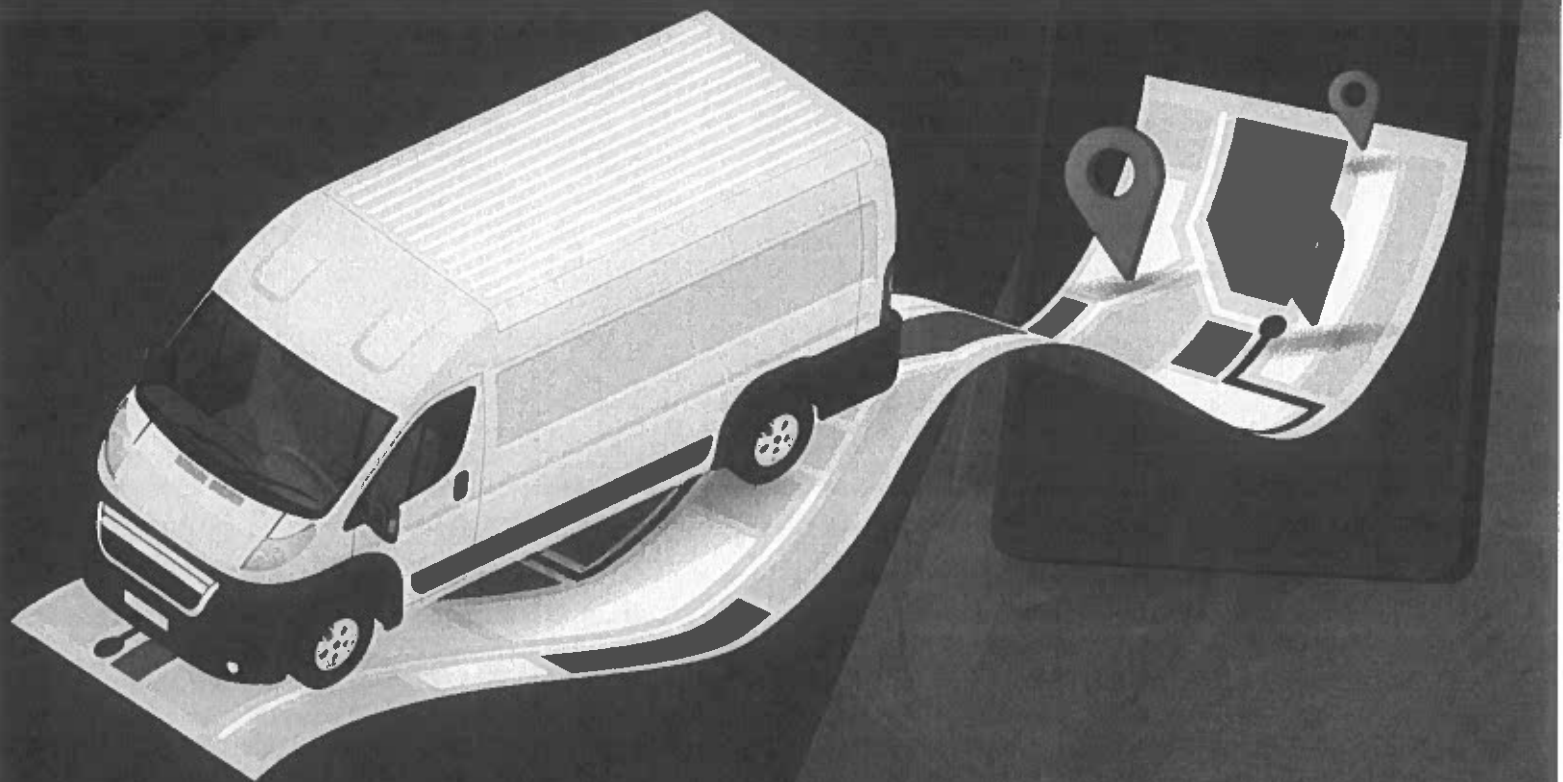
READ AND PROCLAIMED THIS 24 DAY OF JUNE, 2025

Maria Zeller Brauer
Supervisor

Joanna Gauza
Clerk



Ecolane is the industry-leading provider of intelligent web-based transit scheduling software. Combining a powerful and intuitive demand-response platform, Ecolane software enables transit providers increased productivity, streamline efficiency, and outstanding client satisfaction.



info@ecolane.com

Ecolane
940 West Valley Road
Wayne, PA 19087
United States

T: 844-326-5263

Prepared for Wheeling Township
Lynndah Lahey
1616 North Arlington Heights Road
Arlington Heights, IL 60004
United States

T: (847) 259-7730
E: llahey@wheelingtowship.com

Quote #	798
Date	2025/05/12
Expires	2025/07/31
Contact	Tommy Jack

ACCEPT QUOTE

Wheeling Township Pricing

Year 1 Fees

Item	Qty	Price	Total
EVOLUTION and MDT Software License - Traditional	7	\$3,440.00	\$24,080.00†
Core Ecolane Software. Includes licenses for core system, driver MDTs, and map data for 5 contiguous counties. Priced per vehicle with unlimited users.			
Remote Setup and Installation	3	\$600.00	\$1,800.00
Includes implementation project management, remote server setup, data review/scrub and remote training. 8-hour work day - per single resource			
Onsite Resource for Training and Go-Live	7	\$1,200.00	\$8,400.00
Operational Review, Training, and Go-live days. 8-hour workday - per single resource			
Travel	2	\$3,470.00	\$6,940.00†
For Onsite services. Per trip			
Total Licenses and Professional Services for Year 1			\$41,220.00 USD

Ongoing Annual Fees

Item	Qty	Price	Total
EVOLUTION and MDT Software Annual Maintenance	7	\$860.00	\$6,020.00†
Core Ecolane Software. Includes maintenance for core system, driver MDTs, and map data for 5 contiguous counties. Priced per vehicle with unlimited users.			
Annual Recurring Total After Year 1			\$6,020.00 USD

† Non-taxable item

Please contact us if you have any questions.

Year 1 Fees	\$41,220.00
Ongoing Annual Fees due Year 1	\$6,020.00*
Total due Year 1	\$47,240.00 USD

* Recurring fees billed Ongoing Annual Fees with 1 upfront payment(s).

ACCEPT QUOTE

Cost Breakdown

Category	Year 1 Fees	Ongoing Annual Fees
Core Licenses / Traditional	\$24,080.00	—
Core Licenses / Annual Maintenance	—	\$6,020.00
Training & Implementation / Professional Services	\$10,200.00	—
Training & Implementation / Travel	\$6,940.00	—
Total	\$41,220.00 USD	\$6,020.00 USD

Quote Attachments

 Master_Agreement_-_Ecolane.pdf (230 KB)

Year 1 price includes initial licensing and professional services; annual maintenance is paid in years 1-5.

Payment Terms: 75% due at system set up, 20% due at completion of training, 5% due at system acceptance. Annual due 1 year from contract signing.

Additional Terms:

Implementation/Training Assumes 8 hrs. per day on-site excluding weekends and holidays.

All prices are in US dollars. All applicable sales/use taxes are additional and payment of such is the sole responsibility of the prime contractor.

Prime contractors may purchase tablets and airtime through a cellular provider. Prices for tablets range from \$0 to \$499 depending on carrier. Please coordinate your cellular provider/tablets with Ecolane prior to ordering hardware.

Upgrade and webinar training is included for upgrades; additional on-site or new employee training is charged using Training day rates as applicable.

* Data plan does not include web browsing, etc. A 2GB data plan is more than sufficient for the Ecolane Touchscreen MDT Software and Navigation. The agency is responsible for the data plan and any overages unless otherwise noted.

** All license costs include annual hosting, support & licensing fees due 1 year from contract signing set at 25% of MSRP.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 27, 2025

CALL TO ORDER

The regular meeting of the Supervisor and Board of Trustees of Wheeling Township, for May 27, 2025 was held in the Paula Ulreich Meeting Room, in the Township of Wheeling, 1616 North Arlington Heights Road, Arlington Heights, Illinois. Supervisor Zeller Brauer called the meeting to order at 8:00 p.m.

ROLL CALL

Clerk Gauza called the roll and the following members were present, Supervisor Maria Zeller Brauer, Trustee John Geier, Trustee Lorri Grainawi, Trustee Sheri Williams and Clerk Joanna Gauza.

Also in attendance: Wheeling Township Assessor Ken Jochum, Attorney Kenneth Florey, and Wheeling Township Director of Finance and Administration Regina Stapleton.

Absent: Trustee Austin Mejdrich

PLEDGE OF ALLEGIANCE

Supervisor Zeller Brauer led those assembled in the Pledge of Allegiance.

CITIZENS TO BE HEARD

None

PRESENTATIONS

Supervisor Zeller Brauer read the Proclamation, Recognizing May as Mental Health Awareness Month in Wheeling Township. See attached.

MOTION #1: APPROVAL OF THE MINUTES OF THE REGULAR BOARD MEETING ON APRIL 22, 2025

Motion by Trustee Geier, seconded by Trustee Williams, to approve the minutes of April 22, 2025 Regular Board Meeting.

ROLL CALL VOTE: AYES: Geier, Williams, Grainawi, Zeller Brauer
NAYS: None.... Motion #1 Carried.

AUDIT

MOTION #2: AUDIT FOR TOWN FUND

Motion by Trustee Grainawi, seconded by Trustee Williams, to approve batch #4/29/25, #5/9/25, #5/16/25, #5/23/25 and #5/27/25 against the Town Fund in the amount of \$185,831.88 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Williams, Geier, Zeller Brauer
NAYS: None.... Motion #2 Carried.

MOTION #3: AUDIT FOR CEMETERY FUND

Motion by Trustee Grainawi, seconded by Trustee Geier, to approve batch #052725 against the Cemetery Fund, in the amount of \$1,360.31 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Geier, Williams, Zeller Brauer
NAYS: None.... Motion #3 Carried.

MOTION #4: AUDIT FOR ROAD MANAGEMENT FUND

Motion by Trustee Grainawi, seconded by Trustee Williams, to approve batch #4/29/25, #5/9/25 and #5/27/25 against the Road Management Fund, in the amount of \$4,723.66 to be paid.

ROLL CALL VOTE: AYES: Grainawi, Williams, Geier, Zeller Brauer
NAYS: None.... Motion #4 Carried.

REPORTS

SUPERVISOR: Supervisor Zeller Brauer reported:

- Thank you to the Township staff. In addition to staff/trustee orientation and a meet-and-greet, I've had productive meetings with Regina and Julie, with a meeting with Lynndah coming up next month when she returns to the office. Also met individually with Joanna. The Trustees had a separate orientation with Ken/Julie from the Assessor's office.
- I have been meeting with other township officials, including Northfield, Schaumburg and New Trier (May 28). In addition to learning about their Townships and their roles as Supervisors/Trustees, I have toured their facilities.
- Have been meeting with other elected officials, including Commissioners Scott Britton and Maggie Trevor, and an upcoming meeting with Rep. Mary Beth Canty.
- Regina has gotten all of us signed up for township associations and we will be attending upcoming seminars and trainings, including the Metropolitan Township

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 27, 2025

Association, Township Officials of Cook County, and Townships Officials of Illinois.

- John and I attended the Illinois Townships Attorneys Association Annual Seminar on May 16. We had the most newly elected officials in recent history. Went over many aspects of township law, policy, etc. Most interesting were the legislative updates, DEI and the new administration, and managing FOIA, OMA and First Amendment laws.

CLERK'S REPORT: Clerk Gauza reported:

- On May 19th, we held an Oath Ceremony. Judge Jack Costello sworn us in. Our Assessor will be sworn in later this year, since his new term begins on January 1, 2026.

ASSESSOR: Assessor Jochum reported:

- TAX YEAR 2024
- Second installment tax bills will be late. This delay may cause our office to have an issue if the bills arrive at the same time the 2025 assessments are completed and mailed out.
- TAX YEAR 2025
- Since 2025 is a reassessment year we anticipate that letters notifying taxpayers of their reassessment will arrive mid to late July. The 45 day appeal period will begin once the letters have been sent and we will begin filing taxpayer appeals to the Cook County Assessor. We will shortly begin accepting pre-files which will be prepared once we receive the data from the County Assessor.
- Thus far the Cook County Assessor has completed a number of Townships in the northern triennial. Assessments for Residential, Commercial and Industrial properties have increased significantly. We anticipate this will also be the case for Wheeling Township.
- OTHER ITEMS
- Our office is partnering with District 214 to become a work-based learning site. In June we will begin an internship with a student from District 214 who will work on projects involving; taxation, assessment, real estate law, customer relations and township government. This program will assist our office with additional manpower and provide the student with skills and information to make informed career and education decisions. There is no cost to the Township.
- We are currently searching for a part-time analyst to replace an individual who retired.

ADMINISTRATOR'S REPORT: Administrator Stapleton reported:

- I want to welcome the Board; I look forward to the next four years. This past month has been a little hectic; thank you for your patience. I appreciate the Board's help for a smooth transition.

WHEELING TOWNSHIP MINUTES OF REGULAR MEETING MAY 27, 2025

- On May 1, 2025, we had the New Board Orientation, which went very well. The Director of General Assistance, the Director of Senior Services, and I meet with the new Board to give them an overview of all the programs we do here at Wheeling Township.
- On May 14, 2025, I had several meetings. The day started with Breakfast with the New Board. This breakfast was a way for the Board and staff to meet informally. The breakfast went well; the staff enjoyed meeting with the new Board, and Board enjoyed meeting the staff.
- In the afternoon, I had my Administrator's Meeting. The Township Administrators meet every other month, and they are from the northern part of Illinois. We usually have about 20-25 in attendance. At these meetings, we sometimes have a speaker; other times, we discuss Administrators issues and questions that were emailed out during the month. This month, we had a speaker, Sarah Schillerstorm, who spoke regarding hiring and retention. It was very interesting. We also discussed ideas on what to do if the federal and state governments should get rid of LIHEAP and SHIP, Township consolidation, and onboarding new board members.
- Then, in the evening, I attended the Mental Health Board Meeting. The Board went into Executive Session and interviewed the two final Mental Health Board Manager candidates. The Board permitted me to check references and extend an offer. At this time, I cannot say who we extended the offer to. The Board also approved the Funding Contract and will be reviewing the Funding Application.
- On May 16, we gave Supervisor Penner a luncheon for staff to say goodbye and to wish her well.
- On May 19, 2025, the New officers were installed. About 45- 50 people showed up in support of the new Board. All had a nice time.
- Road update: Since the Township has outsourced the engineering review to Spaceco, road permits are going smoothly, and there are no complaints. We are working with Cook County to use our MFT (Motor Fuel Tax) funds for a sewer atlas to have USIC do the JULIE request tickets. Then, we will be contracting with SPACECO for a Road Capital Plan.
- We were able to exchange bus 70 for a new bus 70 that is bigger and holds 4 wheelchairs. PACE also exchanged a bus.

NEW BUSINESS:

MOTION #5: APPROVAL TO CHANGE THE BOARD MEETING TIME TO 7:00 PM

Motion by Trustee Williams, seconded by Trustee Grainawi to approve to Change the Regular Board Meeting Time to 7:00 PM.

ROLL CALL VOTE: AYES: Williams, Grainawi, Geier, Zeller Brauer
NAYS: None.... Motion #5 Carried.

MOTION #6: APPROVAL TO APPOINT TRUSTEE LORRI GRAINAWI TO THE MENTAL HEALTH BOARD AS BOARD LIAISON

Motion by Trustee Geier, seconded by Trustee Williams to approve to Appoint Trustee Lorri Grainawi to the Mental Health Board as Board Liaison.

ROLL CALL VOTE: AYES: Geier, Williams, Grainawi, Zeller Brauer

NAYS: None.... Motion #6 Carried.

MOTION #7: APPROVAL TO APPOINT SEAN SENO TO THE FOREST RIVER FIRE PROTECTION DISTRICT TO REPLACE CHRISTOPHER GRAVES TERM, 10/2025

Motion by Trustee Geier, seconded by Trustee Williams to approve to Appoint Sean Seno to the Forest Fiver Fire Protection District to Replace Christopher Graves Term, 10/2025.

ROLL CALL VOTE: AYES: Geier, Williams, Grainawi, Zeller Brauer
NAYS: None.... Motion #7 Carried.

MOTION #8: APPROVAL TO APPOINT SUPERVISOR MARIA ZELLER BRAUER AS AUTHORIZED AGENT TO IMRF

Motion by Trustee Grainawi, seconded by Trustee Williams to Appoint Supervisor Maria Zeller Brauer as Authorized Agent to IMRF.

ROLL CALL VOTE: AYES: Grainawi, Williams, Geier, Zeller Brauer
NAYS: None.... Motion #8 Carried.

MOTION #9: APPROVAL TO TABLE UNTIL NEXT MONTH OF CLARITY MASTER SERVICE AGREEMENT (IT) FOR TOWN AND ASSESSOR

Motion by Supervisor Zeller Brauer, seconded by Trustee Geier to table the Clarity Master Service Agreement (IT) for Town and Assessor until next meeting.

ROLL CALL VOTE: AYES: Zeller Brauer, Geier, Grainawi, Williams
NAYS: None.... Motion #9 Carried.

MOTION #10: APPROVAL OF WHEELING TOWNSHIP 2025/2026 FUNDING CONTRACT

Motion by Trustee Geier, seconded by Trustee Williams to approve the Wheeling Township 2025/2026 Funding Contract.

ROLL CALL VOTE: AYES: Geier, Williams, Grainawi, Zeller Brauer
NAYS: None.... Motion #10 Carried.

MOTION #11: APPROVAL OF VIAN CONSTRUCTION TO REPLACE AND REPAIR CATCH BASINS IN PARKING LOT IN THE AMOUNT OF \$15,000

Motion by Trustee Geier, seconded by Trustee Williams to approve the Vian Construction to Replace and Repair Catch Basins in Parking Lot in the Amount of \$15,000.

ROLL CALL VOTE: AYES: Geier, Williams, Grainawi, Zeller Brauer
NAYS: None.... Motion #11 Carried.

OLD BUSINESS:

None

ANNOUNCEMENTS

- June 11, 2025 - Wheeling Township Mental Health Board Meeting, 7:00 pm
- June 24, 2025 - Wheeling Township Board Meeting, 7:00 pm
- July 4, 2025 - Township Closed, Independence Day
- July 22, 2025 - Wheeling Township Board Meeting, 7:00 pm

DISCUSSION AND COMMENTS FROM TRUSTEES:

Two law firms are being looked at to be hired. The Trustees will review the firms and discuss next month.

Trustee Geier meeting with Illinois Township Attorneys Association informative.

There is an opening on the Mental Health Board. Any applicant must not have conflict of Interest.

Food pantry hours have not been addressed yet. Wednesday evening and Saturday are hours may be possible. May collaborate with other Townships for ideas.

GEM Project - Seniors with low income can be eligible for painting, gardening etc. by local church program.

MOTION #12: ADJOURNMENT

Motion by Supervisor Zeller Brauer seconded by Trustee Williams to adjourn.

VOICE CALL VOTE: All Ayes.... Motion #12 Carried.

The meeting for Tuesday, May 27, 2025, was declared adjourned at 8:50 p.m. The next scheduled regular board meeting is set for Tuesday, June 24, 2025, at 7:00 p.m.

Joanna M. Gauza
Wheeling Township Clerk

Proclamation
Recognizing May as Mental Health Awareness Month in Wheeling Township

- WHEREAS,** Mental Health is essential to the overall well-being and success of individuals, families, and communities; and
- WHEREAS,** Mental Health conditions are common and affect people of all ages, races, backgrounds, and economic levels, with one in five adults in the United States experiencing a mental health disorder in any given year; and
- WHEREAS,** Mental Health stigma, misunderstanding, and lack of access to care often prevent individuals from seeking the help they need, leading to unnecessary suffering and missed opportunities for healing and support; and
- WHEREAS,** Wheeling Township recognizes the importance of raising awareness, promoting understanding, and encouraging open conversations about mental health to ensure that all individuals feel supported and empowered to seek care without fear of judgment; and
- WHEREAS,** Wheeling Township is committed to supporting mental health initiatives, connecting residents with local resources, and working in partnership with organizations, schools, healthcare providers, and community leaders to improve mental health outcomes; and
- WHEREAS,** Mental Health Awareness Month provides an opportunity for all residents to reflect on the importance of mental wellness, educate themselves and others, and support those affected by mental health challenges;

NOW, THEREFORE, be it resolved that I, Supervisor, Maria Zeller Brauer, and the Wheeling Township Board do hereby proclaim:

The month of **May 2025** as **Mental Health Awareness Month** in Wheeling Township and encourage all residents, organizations, and community members to join in efforts to promote mental wellness, reduce stigma, and ensure that everyone has access to the support and care they deserve.

READ AND PROCLAIMED THIS 27th DAY OF MAY, 2025


Supervisor, Maria Zeller Brauer


Clerk, Joanna Gauza

1616 N. Arlington Heights Rd.
Arlington Heights, IL 60004



Telephone 847 259 7730
Fax 847 259 1570

Administrator's Report
June 24, 2025

It has been a good and busy month; we have hired and are onboarding three new employees:

Part-time Bus Driver

Mental Health Board Manager

General Assistance Caseworker

On June 2, Vian Construction completed the replacement and repair of the parking lot catch basins.

Carina Santa Maria, the Executive Director of Shelter, Inc., has notified the Township that they will be moving out sometime in August. I will be looking to hire an interior architect to provide us with ideas on how to improve our space here at the Township.

We are currently working on the newsletter; I hoping to have it to the residents sometime during the week of July 7th.

The Township has purchased the OWL 3; it is currently a work in progress. Please be patient as we work out the kinks.

Our new Mental Health Board Manager, Karin Frisk, started June 9 and has attended her first Mental Health Board Meeting. Karin came from a county mental health board. She will do a good job helping the Mental Health Board achieve their goals.

On June 18, Maria and I meet with the Cemetery Trustees. Maria received a tour of the cemetery, and we discussed some improvements they would like to make to the cemetery.

As a reminder, the Arlington Heights parade is scheduled for July 4th. And Steve Boor will be your driver for the parade.

The Auditors should complete the Audit next week and will present their Audit Report at the July 22 meeting. We are still working with them to get the Engagement Letter to perform Agreed Upon Procedures for the NTD Reporting, which an independent auditor must do every ten years.



Wheeling Township Community Mental Health Board Activities Report for June 2025

- Welcomed new Board Member, Lorri Grainawi
- Held Board Officer elections
 - Sue Hayes – President
 - John Lubbe – Vice President
 - Bill Dixon – Secretary
- Seeking new Board Member for vacant seat
 - Receiving resumes and cover letters through July 8th, 2025
 - Qualified applicants will be interviewed during the July 16th Board Meeting
- Finalized the 2026-27 Funding Application
 - Application was initially planned to be available July 1 - August 1, 2025, but will be available on the website June 20 - August 1 to help facilitate the submission process
- Ratified the hiring of a Mental Health Board Manager

GA Department Board Report May 2025

Several local troops participated in the Scouting for Food initiative in May. The Pantry received a large donation from Cub Scout Pack #132 of 1,200 items. Boy Scout Troop #32 collected 4 carts full and Boy Scout Troop #37 collected 2 carts full. We are grateful to all the scouts for their hard work walking their neighborhoods to fill our shelves! Other food drives were conducted by St. James of Arlington Heights, North Northfield United Methodist and the Wheeling Police Department Citizen's Patrol group. As always, we are grateful to our monthly donors at Lutheran Church of the Good Shepard and the Arlington Heights Noon Rotary Club for their ongoing support. Guaranteed Trust Life Insurance company sent a group of employees for a work day in the pantry and donated \$1,000. Monetary donations, which are used to purchase meat, were also received by the Prospect Heights Lions Club of \$500; Schneider for Congress of \$300 and The Moorings of Arlington Heights of \$280.

LIHEAP ended on May 27th due to having exhausted the funding for this Program Year. During this Program Year, which started October 1, 2024, 668 applications were completed by GA staff. In addition to the DVP applications, 9 PIPP and 4 Weatherization were completed. The GA staff exceeded the goal given by Ceda of 500 applications. There were 17 denials, which is a rate of 2.5%. To date, those applications generated revenue of \$12,925 for the township; however, applications from mid to late May have not yet been paid out. PIPP training has been scheduled for late June, as renewals are continuous throughout the year. CEDA has acknowledged that there will be significant changes to the LIHEAP programs in the fall due to the lack of federal funding. Details have not yet been provided.

GA staff continue to complete GEM applications. A mailing was sent to all senior, veteran or disabled homeowners who have received service by the GA Department since January of this year. One quarter of the allotted spaces given by Southminster Presbyterian Church have been filled as of May 31st.

Regarding training in May, staff attended GCFD sponsored Compassionate Care in Fighting Hunger, GCFD sponsored Compassion Fatigue and AITCOY sponsored Immigration Training. Meetings attended in May included MTA Human Services Committee, Northwest Cook Community Agency Network and GCFD Contract Renewal. Lastly, the Salvation Army completed the on-site quarterly inspection and two new food pantry volunteer crew members were oriented and trained.



MAY, 2025

Senior & Disability Services

ALZHEIMER'S CAREGIVER SUPPORT GROUP:

May's regular support group meeting had 10 attendees. We will be having a guided meditation in June.

COMMUNITY ENGAGEMENT

- Lynndah spoke at the St. Thomas Becket Catholic Church's annual women's meeting dinner 5/19

HOME DELIVERED MEAL PROGRAM

* 673 Hot Meals delivered * 244 Cold Meals delivered * Total # of Clients served = 38

LOW VISION PRODUCTS ROADSHOW

- On 5/12, approximately 45 residents visited the Chicago Lighthouse's low vision products 'tradeshow,' whether to purchase or try out new/different types of equipment to help those with low or no vision.

PAINT-A-THON (exterior of home) & GEM PROJECT (interior of home)

Paint Day 2025 is 9/6/25. Lynndah Lahey chairs the region-wide committee. The GEM Project work day is 11/6/25. Applications are being received for both programs.

SENIOR ADVISORY BOARD & RECENT / UPCOMING SENIOR SCENES PROGRAMS

5/15	Health & Wellness Coach Char Padovani: Creating Healthy Habits
7/15	Gary Midkiff: Alexander Hamilton (without the dancing)
7/30	Dr. LoBosco: What is Functional Medicine?

SHIP / SENIOR & DISABILITY SERVICES BENEFIT SPECIALIST Kim Saunchgrow

- 18 SHIP (Medicare) appointments were completed by the team
- 23 Benefit Access (BA) appointments were completed by the team (99 BA appts 1/1/25 – 5/31/25)
- SHIP Team meeting held here 5/6/25; Kim's first as our new Site Coordinator
- Ongoing training of newest SHIP team member, Tara

TRANSPORTATION

- New PACE bus received on 5/27/25 in exchange for 70
- New PT driver started
- Total Rides for May: 1,869 – 937 Medical and 932 Non-Medical (Disabled 268)

VIP (Visually Impaired Support Group): May's speaker (Debra Erickson) was visually impaired professionally trained chef, creator and founder of The Blind Kitchen, a website that focuses on adaptive tools, helpful strategies and specialized knowledge for the visually impaired who want to cook safely, confidently and independently. 20 members total (1 new guest) joined the call.

15

Clarity Master Service Agreement



THIS MASTER SERVICE AGREEMENT ("Agreement") effective ("Effective Date") by and between Clarity Technology Group, Inc. ("Clarity"), 434 South Yellowstone Dr., Suite 100, Madison, WI 53719 and _____ ("Client"), 1616 N. Arlington Heights Rd, Arlington Heights, IL 60004.

SCOPE OF AGREEMENT. This Agreement serves as a master agreement and applies to Client's purchases from Clarity, of services ("Services"), as well as licenses for software, hardware, support and maintenance services, and/or subscription services (collectively, "Product").

No Product or Services will be provided under this Agreement alone. The terms of this Agreement apply to all other agreements between the parties and all Products or Services provided by Clarity to Client by written or verbal request.

HOW TO CONTACT. All service requests shall be made via phone at (608) 258-4500, via email at support@claritytech.com, or through the Client Access Portal.

TOOLS AND EQUIPMENT. Clarity may install Clarity owned equipment and/or software at Client's location to provide the agreed upon services. Client is responsible for the repair or replacement cost of any Clarity owned equipment that is damaged or goes missing unless due to an act or omission of Clarity. Upon request by Clarity, any equipment must be returned immediately, and any software must be un-installed or deleted.

CLIENT DATA OWNERSHIP AND RESPONSIBILITY. Client shall have sole responsibility for the accuracy, quality, integrity, legality, reliability, appropriateness, and intellectual property ownership or right to use of any data, information or material provided by Client to Clarity.

INTELLECTUAL PROPERTY. Clarity retains all intellectual property rights in any property invented or composed by Clarity during or incident to the performance of this Agreement, as well as any software, materials, or methods created by Clarity prior to or after conclusion of any work. Client acquires no right or interest in any such intellectual property, by virtue of this Agreement or the work performed under this Agreement.

THIRD-PARTY VENDORS AND SERVICE PROVIDERS. Clarity may utilize a Third-Party Vendor in its discretion to provide the Services in accordance with this Agreement. This Agreement gives consent to Clarity to subcontract any Services to a third party in order to fulfill the services outlined in this agreement. Clarity will use reasonable efforts to assign, transfer and facilitate all warranties (if any) for the Third-Party Vendor to Client.

THE BELOW SECTIONS OF THIS AGREEMENT LABELED "RELEASE WITH LIMITATION OF LIABILITY", "DEVICE, SYSTEMS OR SOFTWARE FAILURE" AND "CYBERSECURITY AND MALICIOUS ACTIVITIES" APPLY TO ALL THIRD-PARTY VENDORS' PRODUCTS AND SERVICES PROVIDED BY, RECOMMENDED BY, OR SUPPORTED BY CLARITY UNLESS OTHERWISE SPECIFIED IN AN AGREEMENT OR CONTRACT BETWEEN CLIENT AND THE THIRD-PARTY VENDOR OR SERVICE PROVIDER.

INSURANCE. Clarity agrees to maintain general business liability insurance, workmen's compensation insurance, and cyber liability insurance with a limit no less than \$1 Million per incident. Where allowed by the insurance provider, upon request, Client may be listed as additional insured either directly or indirectly.

WARRANTY. All hardware and software sales are subject to vendor warranties only. No statement by any Clarity employee or agent, orally or in writing, will serve to create any warranty or obligation not set forth herein or to otherwise modify this Agreement in any way whatsoever.

BINDING EFFECT. This Agreement shall be binding on and inure to the benefit of Clarity and Client and their respective heirs, executors, administrators, legal representatives, successors, and assigns.

SEVERABILITY. If any provision of this Agreement is determined by a court of competent jurisdiction to be illegal or unenforceable, such provision shall be automatically reformed and construed so as to be valid, operative, and enforceable, to the maximum extent permitted by law or equity while preserving its original intent. The invalidity of any part of this Agreement shall not render invalid the remainder of this Agreement.

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NON-SOLICITATION OF EMPLOYEES. From the Effective Date of this Agreement and up to one (1) calendar year after the date of termination of this Agreement, Client agrees not to hire or solicit for employment (or as an individual independent contractor) any employee of Clarity until six months after the date such person terminates employment with Clarity. If this section is breached by Client hiring of an employee of Clarity, damages for such breach are agreed to be equal to four times the most recent monthly gross salary paid to the employee hired. This four-month salary damage amount is agreed to be an approximate cost of hiring and training a replacement to a level of full productivity. CLIENT AGREES THAT THIS PROVISION IS NECESSARY FOR THE PROTECTION OF CLARITY, IT ESTABLISHES REASONABLE LIMITS, AND IS NOT AN UNNECESSARY RESTRAINT ON CLIENT'S ABILITY TO HIRE.

RELEASE WITH LIMITATION OF LIABILITY. THIS SECTION LIMITS THE LIABILITIES ARISING UNDER THIS AGREEMENT, PRODUCT OR SERVICES PROVIDED BY CLARITY TO CLIENT BY WRITTEN OR VERBAL REQUEST OR OTHER AGREEMENT AND IS A BARGAINED-FOR AND MATERIAL PART OF THIS AGREEMENT. CLIENT ACKNOWLEDGES AND AGREES THAT CLARITY WOULD NOT ENTER INTO THIS AGREEMENT UNLESS IT COULD RELY ON THE LIMITATIONS DESCRIBED IN THIS SECTION. CLIENT AND ANY OF ITS AFFILIATES, EMPLOYEES, OFFICERS, SHAREHOLDERS, CONSULTANTS, SUCCESSORS AND ASSIGNS (COLLECTIVELY, THE "RELEASOR PARTIES") AGREES TO THE FULLEST EXTENT PERMITTED BY LAW AND EXCEPT AS OTHERWISE NOTED IN THIS AGREEMENT, AGREES TO RELEASE CLARITY AND ANY OF ITS AFFILIATES, EMPLOYEES, OFFICERS, THIRD-PARTY VENDORS AND SERVICE PROVIDERS, SHAREHOLDERS, CONSULTANTS, SUCCESSORS AND ASSIGNS (COLLECTIVELY, THE "RELEASED PARTIES") FROM CLAIMS FOR SPECIAL, INCIDENTAL, CONSEQUENTIAL, OR INDIRECT DAMAGES, OR FOR LOSS OF GOOD WILL OR BUSINESS PROFITS, WORK STOPPAGE, DATA LOSS, COMPUTER FAILURE OR MALFUNCTION, ANY AND ALL OTHER COMMERCIAL DAMAGES OR LOSS, OR EXEMPLARY OR PUNITIVE DAMAGES. IN NO CIRCUMSTANCES SHALL CLARITY'S AGGREGATE LIABILITY ARISING FROM OR OUT OF OR RELATING TO THIS AGREEMENT EXCEED THE FEES PAID UNDER THIS AGREEMENT FOR THE PREVIOUS TWELVE (12) MONTHS. CLARITY SHALL NOT BE LIABLE TO CLIENT FOR ANY DELAY IN DELIVERY OR PERFORMANCE, OR FAILURE TO DELIVER OR PERFORM AT OR WITHIN THE DEADLINES SET FORTH IN THIS AGREEMENT.

MUTUAL INDEMNIFICATION AND HOLD HARMLESS. EACH PARTY AGREES TO THE FULLEST EXTENT PERMITTED BY LAW TO AT ALL TIMES DEFEND, INDEMNIFY, PAY, SAVE AND HOLD THE OTHER PARTY AND ANY OF ITS AFFILIATES, EMPLOYEES, OFFICERS, THIRD-PARTY VENDORS OR SERVICE PROVIDERS, SHAREHOLDERS, CONSULTANTS, SUCCESSORS AND ASSIGNS (COLLECTIVELY, THE "MUTUALLY INDEMNIFIED PARTIES") HARMLESS FROM EACH AND ANY AND ALL LIABILITIES, DAMAGES (INCLUDING, WITHOUT LIMITATION, DIRECT, SPECIAL AND CONSEQUENTIAL DAMAGES), COSTS, EXPENSES, SUITS, CIVIL OR ALTERNATIVE DISPUTE RESOLUTION PROCEEDING, LOSSES, CLAIMS, ACTIONS, VIOLATIONS, FINES AND PENALTIES (INCLUDING WITHOUT LIMITATION, COURT COSTS, REASONABLE ATTORNEY'S FEES AND ANY OTHER REASONABLE COSTS OF LITIGATION) (HEREINAFTER COLLECTIVELY, THE "CLAIMS") THAT ANY OF THE MUTUALLY INDEMNIFIED PARTIES MAY SUFFER, SUSTAIN OR INCUR TO THE EXTENT CAUSED BY THE NEGLIGENCE OR WILLFUL MISCONDUCT OF THE MUTUALLY INDEMNIFIED PARTIES ARISING OUT OF THIS AGREEMENT.

THE PRECEDING INDEMNIFICATION OBLIGATIONS ARE CONDITIONED ON ANY OF THE INDEMNIFIED PARTIES: (I) NOTIFYING THE INDEMNIFYING PARTY PROMPTLY IN WRITING OF SUCH ACTION; (II) REASONABLY COOPERATING AND ASSISTING IN SUCH DEFENSE; AND (III) GIVING SOLE CONTROL OF THE DEFENSE AND ANY RELATED SETTLEMENT NEGOTIATIONS TO THE INDEMNIFYING PARTY WITH THE UNDERSTANDING THAT THE INDEMNIFYING PARTY MAY NOT SETTLE ANY CLAIM IN A MANNER THAT ADMITS GUILT OR OTHERWISE PREJUDICES THE INDEMNIFIED PARTY, WITHOUT CONSENT.

CYBERSECURITY AND MALICIOUS ACTIVITIES. CLIENT UNDERSTANDS THAT CYBERSECURITY THREATS ARE BROAD IN SCOPE AND NEW CYBERSECURITY THREATS EMERGE DAILY AND THEREFORE ANY THREAT PREVENTION AND CYBERSECURITY MEASURES PROVIDED BY, RECOMMENDED BY OR SUPPORTED BY CLARITY ARE BEST EFFORT ONLY AND NOT GUARANTEED TO BE EFFECTIVE. CLIENT AGREES TO HOLD CLARITY AND ANY OF ITS AFFILIATES, EMPLOYEES, OFFICERS, THIRD-PARTY VENDORS AND SERVICE PROVIDERS, SHAREHOLDERS, CONSULTANTS, SUCCESSORS AND ASSIGNS HARMLESS FOR ANY LOSS OR DAMAGES AS A RESULT OF MALICIOUS ACTIVITIES PERFORMED BY ANY INDIVIDUAL OR GROUP EITHER THROUGH DIRECT ACTION OR THROUGH AUTOMATED ACTION REGARDLESS OF THE PATCHES, UPDATES, THREAT PREVENTION OR CYBERSECURITY MEASURES IN PLACE OR LACK THEREOF. EXAMPLES OF MALICIOUS ACTIVITIES INCLUDE BUT ARE NOT LIMITED TO HACKING, PHISHING, VIRUSES, SPYWARE AND RANSOMWARE.

DEVICE, SYSTEMS OR SOFTWARE FAILURE. CLIENT AGREES TO HOLD CLARITY AND ANY OF THEIR AFFILIATES, EMPLOYEES, OFFICERS, THIRD-PARTY VENDORS AND SERVICE PROVIDERS, SHAREHOLDERS, CONSULTANTS, SUCCESSORS AND ASSIGNS HARMLESS FOR ANY LOSS OR DAMAGES RESULTING FROM FAILURE OF ANY DEVICE, SYSTEM OR SOFTWARE PROVIDED BY, RECOMMENDED BY OR SUPPORTED BY CLARITY INCLUDING BUT NOT LIMITED TO DATA STORAGE, DATA BACKUP AND RECOVERY, THIRD-PARTY HOSTING (AKA CLOUD) OR INTERNET SERVICES.

FORCE MAJEURE. Clarity will not be liable to Client for delays or failures to perform its obligations under this Agreement, another agreement or otherwise in connection with any of them, because of circumstances beyond Clarity's reasonable control. However, a force majeure event will in no circumstances alleviate Client of its payment obligations for amounts, including interest, due to Clarity for Product or Services provided by Clarity to Client, so long as Clarity remains operational and able to perform its obligations under this Agreement.

PAYMENT. Amounts due for Product or Services provided by Clarity to Client will be a) detailed in another contract, proposal or agreement or b) billed at Clarity's standard hourly rates for any time spent providing any service to Client. The terms of payment are Net Thirty (30) days from the date of invoice. In the event of default by Client, Clarity's decision to provide further service shall not in any way affect its rights and remedies under law and shall not constitute a waiver of default by Clarity.

INTEREST, COLLECTION COSTS & FEES. Client agrees to pay a delinquency charge of 1.5% per month (18% per annum) on any outstanding balances owed by Client and not paid after thirty (30) days from invoice date. If Clarity must pursue legal action against Client to collect any amounts owed by Client to Clarity, Client agrees to pay Clarity's expenses, including reasonable attorneys' fees, incurred as a result of the legal action.

TERM AND TERMINATION. This Agreement will begin on the Effective Date and will continue until it is terminated. If this Agreement is terminated, Client will promptly pay Clarity for Services rendered, and expenses incurred through the termination date. Either party may terminate this agreement upon completion or termination of all other agreements, contracts or requests for service by providing 30 days written notice of intent to terminate. Some sections of this Agreement will survive termination including Non-Solicitation of Employees.

VENUE/GOVERNING LAW/RESOLUTION OF DISPUTES. The laws of the state of Wisconsin shall govern this Agreement, the construction of its terms, and the interpretation of all rights and duties of Client and Clarity. Client and Clarity agree that they are amenable to suit in Wisconsin, and therefore, subject themselves to the jurisdiction of the state courts in Wisconsin by entering into this agreement.

COUNTERPART AND ELECTRONIC SIGNATURES. This Agreement may be executed in any number of counterparts, each of which shall be deemed to be an original and all of which together shall be deemed to be one and the same instrument. The Client's electronic signature of this Agreement shall have the same validity and effect as a signature affixed by the Client's hand.

Accepted by:

Clarity Technology Group, Inc.

Print Name

Print Name

Date

Date



June 19, 2025

VIA E-MAIL: mzbrauer@wheelingtowship.com

Wheeling Township
ATTN: Maria Zeller Brauer
1616 N. Arlington Heights Road
Arlington Heights, IL 60004

ENGAGEMENT LETTER

Dear Supervisor Zeller Brauer:

We are pleased to serve as Township Attorney for Wheeling Township (the "Township" or "Client"). This letter will confirm that Odelson, Murphey, Frazier & McGrath, Ltd. (the "Firm") will serve as Township Attorney to the Township in connection with the services and terms and conditions set forth below, to wit:

1. **Scope of Services.** Our representation will include such services and duties deemed necessary and proper as Township Attorney in order to vigorously represent the Township's interests effectively, including all matters specifically assigned by the Supervisor, the Township Administrator, or the Board of Trustees.
2. **Fees and Charges.** Our services for these matters will be charged at the hourly rate as set forth below, together with out-of-pocket costs and disbursements. The attorneys, paralegals, legal assistants, and law clerks in our office who may be used in any matter assigned to our Firm by the Township will be designated and supervised by us in accordance with our best judgment of your needs and cost efficiency. The Township will be billed on an hourly rate basis for services performed by the Firm in connection with any matters assigned to our office, based upon the actual time expended in increments of 0.10 of an hour.

HOURLY RATES & EXPENSES

Hourly billing fees are based on the following rates:

- a. **ATTORNEYS:** \$215.00 PER HOUR.
- b. **LAW CLERKS, PARALEGALS, ETC.:** \$25.00-\$85.00 PER HOUR BASED UPON THE PREVAILING HOURLY RATE AT THE TIME SERVICES ARE RENDERED.

In order to operate as efficiently as possible, our Firm may utilize other attorneys, law clerks, and other staff members within the Firm to assist with assigned matters, as we deem appropriate.

3. **Reimbursement Costs.** If applicable, costs and disbursements will be billed to you at our actual cost and may include court fees, court reporter and transcription costs, messenger, special mail or overnight delivery services, outside duplication costs, travel expenses, or other expenses deemed necessary to assist in the preparation or proper handling of your matter.
4. **Limitation and Control of Services.** It is understood that the services we will render hereunder are at the express authorization and direction of the Supervisor, Township Administrator, or the Board of Trustees. It is anticipated that such authorization and direction will be given either orally or in writing.
5. **Billing Arrangement and Terms of Payment.** The Firm shall submit invoices to the Client monthly. This procedure ensures that the Client has a current understanding of charges and can budget legal expenses. Each invoice is ordinarily reviewed by the attorney who has primary billing responsibility for the particular client prior to its submission to the client for payment. Of course, if there are any questions or possible errors, please inform us promptly so that adjustments can be made if warranted. Any objection you may have to our billing must be communicated, in writing, within 30 days of the date of each statement. Otherwise, all objections to our charges will be deemed waived.

Payment of invoices shall be made in accordance with the Local Government Prompt Payment Act. This means that within thirty (30) days of the date of the invoice, payment should be made to the Firm. In addition, the Firm reserves the right to discontinue performance and to withdraw as your attorneys, regarding the status of any matter in which we are involved, and subject to only our ethical obligations, in any invoice remaining unpaid for more than ninety (90) days after the date of the invoice. In the event of termination of our employment, Client shall be responsible for all our costs of collection, including legal expenses and the time spent at the rates set forth above.

6. **Client Responsibilities and Indemnification.** The Firm expects the Client to be actively involved with the matter(s) we are handling for them, to participate in meetings, and to provide whatever information and cooperation that may be necessary. In addition, the Firm expects to receive information from the Client that is accurate and complete.

In addition, in the event that any fees, costs, or expenses are assessed by the Court pursuant to Illinois Supreme Court 137 against us as a result of false information provided by the Client, the Client agrees to indemnify the Firm from the same and to pay any such fees, costs, or expenses.

7. **OMFM/Client Property.** Except for original corporate records or any records or files which we receive from you or third parties with the understanding that they belong to Client, it is agreed that all our files, copies of documents, correspondence, or other materials which we may accumulate in connection with our representation of you shall be the property of Odelson, Murphey, Frazier & McGrath, Ltd. Client may have copies at any time during our representation of you. Upon termination of the engagement and, upon request, the Firm will return Client's property to Client within thirty (30) days of such termination. However, it is



specifically agreed that the Firm has the right to dispose of our files at such time as we determine that such files no longer need to be retained. After disposal, these materials will no longer be available.

8. **Confidentiality.** During the representation, either Party may obtain or have access to confidential or proprietary information of a nonpublic nature in order to effectively work together. The Parties agree to adhere to attorney-client privilege and further agree that they will not disclose, or grant others access to this information, without the express written authorization of a duly authorized representative of the Client or Firm.
9. **Termination.** Client may terminate Firm's representation at any time, with or without cause, by notifying Firm. Client termination of Firm services will not affect Client's responsibility for payment of legal services rendered and any additional charges incurred before termination and in connection with an orderly transition of the matter.

[Remainder of Page Intentionally Left Blank]

If the foregoing correctly sets forth the understanding between the Township and Odelson, Murphey, Frazier & McGrath, Ltd., please execute the enclosed copy of this letter as indicated and return it to us as soon as possible. Please be aware that this letter is intended to create a legally binding agreement pursuant to Illinois law.

We appreciate the opportunity to serve the Township.

Yours very truly,
**ODELSON, MURPHEY,
FRAZIER, & McGRATH, LTD.**



ROSS D. SECLER

RDS:km

CLIENT ACKNOWLEDGEMENT & ACCEPTANCE

I have received a copy of this letter and have had an opportunity to review it. My signature below acknowledges that I have read, understand, and accept the terms and conditions discussed herein. I further acknowledge and represent that I am authorized to execute the same on behalf of the Township.

Date: _____

By: _____
Maria Zeller Brauer
Supervisor of Wheeling Township

FEDERAL FISCAL YEAR 2025 CERTIFICATIONS AND ASSURANCES FOR FTA ASSISTANCE PROGRAMS

(Signature pages alternate to providing Certifications and Assurances in TrAMS)

Name of Applicant: _____

The Applicant certifies to the applicable provisions of all categories: (check here) X

Or,

The Applicant certifies to the applicable provisions of the categories it has selected:

Category	Certification
01 Certifications and Assurances Required of Every Applicant	_____
02 Public Transportation Agency Safety Plans	_____
03 Tax Liability and Felony Convictions	_____
04 Private Sector Protections	_____
05 Transit Asset Management Plan	_____
06 Rolling Stock Buy America Reviews and Bus Testing	_____
07 Urbanized Area Formula Grants Program	_____
08 Formula Grants for Rural Areas	_____
09 Fixed Guideway Capital Investment Grants and the Expedited Project Delivery for Capital Investment Grants Pilot Program	_____
10 Grants for Buses and Bus Facilities and Low or No Emission Vehicle Deployment Grant Programs	_____
11 Enhanced Mobility of Seniors and Individuals with Disabilities Programs	_____

- 12 State of Good Repair Grants
- 13 Infrastructure Finance Programs
- 14 Alcohol and Controlled Substances Testing
- 15 Rail Safety Training and Oversight
- 16 Demand Responsive Service
- 17 Interest and Financing Costs
- 18 Cybersecurity Certification for Rail Rolling Stock and Operations
- 19 Tribal Transit Programs
- 20 Emergency Relief Program

CERTIFICATIONS AND ASSURANCES SIGNATURE PAGE

AFFIRMATION OF APPLICANT

Name of the Applicant: _____

BY SIGNING BELOW, on behalf of the Applicant, I declare that it has duly authorized me to make these Certifications and Assurances and bind its compliance. Thus, it agrees to comply with all federal laws, regulations, and requirements, follow applicable federal guidance, and comply with the Certifications and Assurances as indicated on the foregoing page applicable to each application its Authorized Representative makes to the Federal Transit Administration (FTA) in the federal fiscal year, irrespective of whether the individual that acted on his or her Applicant's behalf continues to represent it.

The Certifications and Assurances the Applicant selects apply to each Award for which it now seeks, or may seek in the future, of federal assistance to be awarded by FTA during the federal fiscal year.

The Applicant affirms the truthfulness and accuracy of the Certifications and Assurances it has selected in the statements submitted with this document and any other submission made to FTA, and acknowledges that the Program Fraud Civil Remedies Act of 1986, 31 U.S.C. § 3801 *et seq.*, and implementing U.S. DOT regulations, "Program Fraud Civil Remedies," 49 CFR part 31, apply to any certification, assurance or submission made to FTA. The criminal provisions of 18 U.S.C. § 1001 apply to any certification, assurance, or submission made in connection with a federal public transportation program authorized by 49 U.S.C. chapter 53 or any other statute.

In signing this document, I declare under penalties of perjury that the foregoing Certifications and Assurances, and any other statements made by me on behalf of the Applicant are true and accurate.

Signature _____ Date: _____

Name _____ Authorized Representative of Applicant

AFFIRMATION OF APPLICANT'S ATTORNEY

For (Name of Applicant): _____

As the undersigned Attorney for the above-named Applicant, I hereby affirm the Applicant has the authority under state, local, or tribal government law, as applicable, to make and comply with the Certifications and Assurances as indicated on the foregoing pages. I further affirm that, in my opinion, the Certifications and Assurances have been legally made and constitute legal and binding obligations on it.

I further affirm that, to the best of my knowledge, there is no legislation or litigation pending or imminent that might adversely affect the validity of these Certifications and Assurances, or of the performance of its FTA-assisted Award.

Signature _____ Date: _____

Name _____ Attorney for Applicant

Each Applicant for federal assistance to be awarded by FTA must provide an Affirmation of Applicant's Attorney pertaining to the Applicant's legal capacity. The Applicant may enter its electronic signature in lieu of the Attorney's signature within TrAMS, provided the Applicant has on file and uploaded to TrAMS this hard-copy Affirmation signed by the attorney and dated this federal fiscal year.

Not every provision of every certification will apply to every applicant or award. If a provision of a certification does not apply to the applicant or its award, FTA will not enforce that provision.

Text in italic is not part of a certification and is of no legal effect. Its purpose is to provide explanation and context for the certification.

CATEGORY 1. CERTIFICATIONS AND ASSURANCES REQUIRED OF EVERY APPLICANT.

All applicants must make the certifications in this category.

1.1. Standard Assurances.

The certifications in this subcategory appear as part of the applicant's registration or annual registration renewal in the System for Award Management (SAM.gov) and on the Office of Management and Budget's standard form 424B "Assurances—Non-Construction Programs". This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
- (b) Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
- (c) Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
- (d) Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
- (e) Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§ 4728–4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 CFR 900, Subpart F).
- (f) Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to:

- (1) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin, as effectuated by U.S. DOT regulation 49 CFR Part 21, including any amendments thereto;
 - (2) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§ 1681–1683, and 1685–1686), which prohibits discrimination on the basis of sex, as effectuated by U.S. DOT regulation 49 CFR Part 25;
 - (3) Section 5332 of the Federal Transit Law (49 U.S.C. § 5332), which prohibits any person being excluded from participating in, denied a benefit of, or discriminated against under, a project, program, or activity receiving financial assistance from FTA because of race, color, religion, national origin, sex, disability, or age;
 - (4) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. § 794), which prohibits discrimination on the basis of handicaps, as effectuated by U.S. DOT regulation 49 CFR Part 27;
 - (5) The Age Discrimination Act of 1975, as amended (42 U.S.C. §§ 6101–6107), which prohibits discrimination on the basis of age;
 - (6) The Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse;
 - (7) The comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism;
 - (8) Sections 523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§ 290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records;
 - (9) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§ 3601 et seq.), as amended, relating to nondiscrimination in the sale, rental, or financing of housing;
 - (10) Any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and,
 - (11) the requirements of any other nondiscrimination statute(s) which may apply to the application.
- (g) Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (“Uniform Act”) (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases. The requirements of the Uniform Act are effectuated by U.S. DOT regulation 49 CFR Part 24.
- (h) Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§ 1501–1508 and 7324–7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

- (i) Will comply, as applicable, with the provisions of the Davis–Bacon Act (40 U.S.C. §§ 276a to 276a-7), the Copeland Act (40 U.S.C. § 276c and 18 U.S.C. § 874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§ 327–333), regarding labor standards for federally assisted construction sub-agreements.
- (j) Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
- (k) Will comply with environmental standards which may be prescribed pursuant to the following:
 - (1) Institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514;
 - (2) Notification of violating facilities pursuant to EO 11738;
 - (3) Protection of wetlands pursuant to EO 11990;
 - (4) Evaluation of flood hazards in floodplains in accordance with EO 11988;
 - (5) Assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§ 1451 et seq.);
 - (6) Conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§ 7401 et seq.);
 - (7) Protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and
 - (8) Protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
- (l) Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§ 1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
- (m) Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. § 470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§ 469a-1 et seq.).
- (n) Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
- (o) Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§ 2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.

- (p) Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§ 4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
- (q) Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and 2 CFR Part 200, Subpart F, "Audit Requirements", as adopted and implemented by U.S. DOT at 2 CFR Part 1201.
- (r) Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing the program under which it is applying for assistance.
- (s) Will comply with the requirements of Section 106(g) of the Trafficking Victims Protection Act (TVPA) of 2000, as amended (22 U.S.C. § 7104) which prohibits grant award recipients or a subrecipient from:
 - (1) Engaging in severe forms of trafficking in persons during the period of time that the award is in effect;
 - (2) Procuring a commercial sex act during the period of time that the award is in effect; or
 - (3) Using forced labor in the performance of the award or subawards under the award.

1.2. Standard Assurances: Additional Assurances for Construction Projects.

This certification appears on the Office of Management and Budget's standard form 424D "Assurances—Construction Programs" and applies specifically to federally assisted projects for construction. This certification has been modified in places to include analogous certifications required by U.S. DOT statutes or regulations.

As the duly authorized representative of the applicant, you certify that the applicant:

- (a) Will not dispose of, modify the use of, or change the terms of the real property title or other interest in the site and facilities without permission and instructions from the awarding agency; will record the Federal awarding agency directives; and will include a covenant in the title of real property acquired in whole or in part with Federal assistance funds to assure nondiscrimination during the useful life of the project.
- (b) Will comply with the requirements of the assistance awarding agency with regard to the drafting, review, and approval of construction plans and specifications.
- (c) Will provide and maintain competent and adequate engineering supervision at the construction site to ensure that the complete work conforms with the approved plans and specifications, and will furnish progressive reports and such other information as may be required by the assistance awarding agency or State.

1.3. Procurement.

The Uniform Administrative Requirements, 2 CFR § 200.325, allow a recipient to self-certify that its procurement system complies with Federal requirements, in lieu of submitting to certain pre-procurement reviews

The applicant certifies that its procurement system complies with:

- (a) U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, particularly 2 CFR §§ 200.317–200.327 "Procurement Standards;
- (b) Federal laws, regulations, and requirements applicable to FTA procurements; and
- (c) The latest edition of FTA Circular 4220.1 and other applicable Federal guidance.

1.4. Increased Micro-Purchase Threshold.

A recipient may establish a micro-purchase threshold that is higher than the Federal micro-purchase threshold. Pursuant to 2 CFR § 200.320(a)(1)(iv), the recipient may self-certify a micro-purchase threshold up to \$50,000. Pursuant to 2 CFR § 200.320(a)(1)(v), the recipient may set a micro-purchase threshold higher than \$50,000, but only with the approval of the recipient's Federal cognizant agency for indirect costs. To determine an applicant's cognizant agency for indirect costs, consult the definition of "cognizant agency for indirect costs" in 2 CFR § 200.1.

If the recipient uses a micro-purchase threshold that is higher than the Federal micro-purchase threshold, the recipient certifies:

- (a) The recipient's micro-purchase threshold does not exceed \$50,000, or the recipient has approval from its Federal cognizant agency for indirect costs to use a higher micro-purchase threshold;
- (b) The recipient has a written justification for its micro-purchase threshold; and
- (c) The recipient has supporting documentation of any of the following:
 - (1) The recipient qualifies as a low-risk auditee, in accordance with the criteria in 2 CFR § 200.520 for the most recent audit;
 - (2) The recipient has an annual internal institutional risk assessment to identify, mitigate, and manage financial risks; or
 - (3) For public institutions, a higher threshold is consistent with State law.

1.5. Suspension and Debarment.

Pursuant to Executive Order 12549, as implemented at 2 CFR Parts 180 and 1200, prior to entering into a covered transaction with an applicant, FTA must determine whether the applicant is excluded from participating in covered non-procurement transactions. For this purpose, FTA is authorized to collect a certification from each applicant regarding the applicant's exclusion status, 2 CFR § 180.300. Additionally, each applicant must disclose any information required by 2 CFR § 180.335 about the applicant and the applicant's principals prior to entering into an award agreement with FTA. This certification serves both purposes.

The applicant certifies, to the best of its knowledge and belief, that the applicant and each of its principals:

- (a) Is not presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily or involuntarily excluded from covered transactions by any Federal department or agency;
- (b) Has not, within the preceding three years, been convicted of or had a civil judgment rendered against him or her for commission of fraud or a criminal offense in connection with obtaining, attempting to obtain, or performing a public or private agreement or transaction; violation of Federal or State antitrust statutes, including those proscribing price fixing between competitors, allocation of customers between competitors, and bid rigging; commission of embezzlement, theft, forgery, bribery, falsification or destruction of records, making false statements, tax evasion, receiving stolen property, making false claims, or obstruction of justice; or commission of any other offense indicating a lack of business integrity or business honesty;
- (c) Is not presently indicted for or otherwise criminally or civilly charged by a governmental entity (Federal, State, or local) with commission of any offense described in paragraph (b) of this certification; and
- (d) Has not, within the preceding three years, had one or more public transactions (Federal, State, or local) terminated for cause or default.

1.6. Lobbying.

If the applicant will apply for a grant or cooperative agreement exceeding \$100,000, or a loan, line of credit, loan guarantee, or loan insurance exceeding \$150,000, it must make the following certification and, if applicable, make a disclosure regarding the applicant's lobbying activities. This certification is required by 49 CFR § 20.110 and app. A to that part.

This certification does not apply to an applicant that is an Indian Tribe, Indian organization, or an Indian tribal organization exempt from the requirements of 49 CFR Part 20.

1.6.1. Certification for Contracts, Grants, Loans, and Cooperative Agreements.

The undersigned certifies, to the best of his or her knowledge and belief, that:

- (a) No Federal appropriated funds have been paid or will be paid, by or on behalf of the undersigned, to any person for influencing or attempting to influence an officer or employee of an agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with the awarding of any Federal contract, the making of any Federal grant, the making of any Federal loan, the entering into of any cooperative agreement, and the extension, continuation, renewal, amendment, or modification of any Federal contract, grant, loan, or cooperative agreement.
- (b) If any funds other than Federal appropriated funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this Federal contract, grant, loan, or cooperative agreement, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.
- (c) The undersigned shall require that the language of this certification be included in the award documents for all subawards at all tiers (including subcontracts, subgrants, and contracts under grants, loans, and cooperative agreements) and that all subrecipients shall certify and disclose accordingly.

This certification is a material representation of fact upon which reliance was placed when this transaction was made or entered into. Submission of this certification is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required certification shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.6.2. Statement for Loan Guarantees and Loan Insurance.

The undersigned states, to the best of his or her knowledge and belief, that:

If any funds have been paid or will be paid to any person for influencing or attempting to influence an officer or employee of any agency, a Member of Congress, an officer or employee of Congress, or an employee of a Member of Congress in connection with this commitment providing for the United States to insure or guarantee a loan, the undersigned shall complete and submit Standard Form-LLL, "Disclosure Form to Report Lobbying," in accordance with its instructions.

Submission of this statement is a prerequisite for making or entering into this transaction imposed by section 1352, title 31, U.S. Code. Any person who fails to file the required statement

shall be subject to a civil penalty of not less than \$10,000 and not more than \$100,000 for each such failure.

1.7. Real Property Use

This certification responds to Recommendation #7 in the U.S. Department of Transportation's Office of Inspector General Report FS2024025 (May 20, 2024).

If the applicant will use assistance provided by the Federal Transit Administration to acquire or improve real property, the applicant certifies that it will comply with the requirements of 2 CFR § 200.311, including but not limited to, requirements to use the property for the purposes authorized in its award, and to seek disposition instructions from FTA when the property no longer is needed for any authorized purpose.

CATEGORY 2. PUBLIC TRANSPORTATION AGENCY SAFETY PLANS

This certification is required of each applicant under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), each rail operator that is subject to FTA's state safety oversight programs, and each State that is required to draft and certify a Public Transportation Agency Safety Plan on behalf of a Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) pursuant to 49 CFR § 673.11(d).

This certification is required by 49 U.S.C. § 5307(c)(1)(L), 49 U.S.C. § 5329(d)(1), and 49 CFR § 673.13. This certification is a condition of receipt of Urbanized Area Formula Grants Program (49 U.S.C. § 5307) funding.

This certification does not apply to any applicant that only receives financial assistance from FTA under the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or combination of these two programs, unless it operates a rail fixed guideway public transportation system.

If the applicant is an operator, the applicant certifies that it has established a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673; including, specifically, that the board of directors (or equivalent entity) of the applicant has approved, or, in the case of an applicant that will apply for assistance under 49 U.S.C. § 5307 that is serving an urbanized area with a population of 200,000 or more, the safety committee of the entity established under 49 U.S.C. § 5329(d)(5), followed by the board of directors (or equivalent entity) of the applicant has approved, the Public Transportation Agency Safety Plan or any updates thereto; and, for each recipient serving an urbanized area with a population of fewer than 200,000, that the Public Transportation Agency Safety Plan has been developed in cooperation with frontline employee representatives.

If the applicant is a State that drafts and certifies a Public Transportation Agency Safety Plan on behalf of a public transportation operator, the applicant certifies that:

- (a) It has drafted and certified a Public Transportation Agency Safety Plan meeting the requirements of 49 U.S.C. § 5329(d)(1) and 49 CFR Part 673 for each Small Public Transportation Provider (as that term is defined at 49 CFR § 673.5) in the State, unless the Small Public Transportation Provider provided notification to the State that it was opting out of the State-drafted plan and drafting its own Public Transportation Agency Safety Plan; and
- (b) Each Small Public Transportation Provider within the State that opts to use a State-drafted Public Transportation Agency Safety Plan has a plan that has been approved by the provider's Accountable Executive (as that term is defined at 49 CFR § 673.5), Board of Directors or Equivalent Authority (as that term is defined at 49 CFR § 673.5), and, if the Small Public Transportation Provider serves an urbanized area with a population of 200,000 or more, the safety committee of the Small Public Transportation Provider established under 49 U.S.C. § 5329(d)(5).

CATEGORY 3. TAX LIABILITY AND FELONY CONVICTIONS.

If the applicant is a business association (regardless of for-profit, not for-profit, or tax-exempt status), it must make this certification. Federal appropriations acts since at least 2014 have prohibited FTA from using funds to enter into an agreement with any corporation that has unpaid Federal tax liabilities or recent felony convictions without first considering the corporation for debarment. E.g., Further Consolidated Appropriations Act, 2024, Pub. L. 118-47, div. B, tit. VII, §§ 744-745. U.S. DOT Order 4200.6 defines a "corporation" as "any private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association", and applies the restriction to all tiers of subawards. As prescribed by U.S. DOT Order 4200.6, FTA requires each business association applicant to certify as to its tax and felony status.

If the applicant is a private corporation, partnership, trust, joint-stock company, sole proprietorship, or other business association, the applicant certifies that:

- (a) It has no unpaid Federal tax liability that has been assessed, for which all judicial and administrative remedies have been exhausted or have lapsed, and that is not being paid in a timely manner pursuant to an agreement with the authority responsible for collecting the tax liability; and
- (b) It has not been convicted of a felony criminal violation under any Federal law within the preceding 24 months.

CATEGORY 4. PRIVATE SECTOR PROTECTIONS.

If the applicant will apply for funds that it will use to acquire or operate public transportation facilities or equipment, the applicant must make the following certification regarding protections for the private sector.

4.1. Charter Service Agreement.

To enforce the provisions of 49 U.S.C. § 5323(d), FTA's charter service regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following Charter Service Agreement. 49 CFR § 604.4.

The applicant agrees that it, and each of its subrecipients, and thirdparty contractors at any level who use FTA-funded vehicles, may provide charter service using equipment or facilities acquired with Federal assistance authorized under the Federal Transit Laws only in compliance with the regulations set out in 49 CFR Part 604, the terms and conditions of which are incorporated herein by reference.

4.2. School Bus Agreement.

To enforce the provisions of 49 U.S.C. § 5323(j), FTA's school bus regulation requires each applicant seeking assistance from FTA for the purpose of acquiring or operating any public transportation equipment or facilities to make the following agreement regarding the provision of school bus services. 49 CFR § 605.15.

- (a) If the applicant is not authorized by the FTA Administrator under 49 CFR § 605.11 to engage in school bus operations, the applicant agrees and certifies as follows:
 - (1) The applicant and any operator of project equipment agrees that it will not engage in school bus operations in competition with private school bus operators.
 - (2) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Mass Transit Regulations, or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (b) If the applicant is authorized or obtains authorization from the FTA Administrator to engage in school bus operations under 49 CFR § 605.11, the applicant agrees as follows:
 - (1) The applicant agrees that neither it nor any operator of project equipment will engage in school bus operations in competition with private school bus operators except as provided herein.
 - (2) The applicant, or any operator of project equipment, agrees to promptly notify the FTA Administrator of any changes in its operations which might jeopardize the continuation of an exemption under § 605.11.

- (3) The applicant agrees that it will not engage in any practice which constitutes a means of avoiding the requirements of this agreement, part 605 of the Federal Transit Administration regulations or section 164(b) of the Federal-Aid Highway Act of 1973 (49 U.S.C. 1602a(b)).
- (4) The applicant agrees that the project facilities and equipment shall be used for the provision of mass transportation services within its urban area and that any other use of project facilities and equipment will be incidental to and shall not interfere with the use of such facilities and equipment in mass transportation service to the public.

CATEGORY 5. TRANSIT ASSET MANAGEMENT PLAN.

If the applicant owns, operates, or manages capital assets used to provide public transportation, the following certification is required by 49 U.S.C. § 5326(a).

The applicant certifies that it is in compliance with 49 CFR Part 625.

CATEGORY 6. ROLLING STOCK BUY AMERICA REVIEWS AND BUS TESTING.

6.1. Rolling Stock Buy America Reviews.

If the applicant will apply for an award to acquire rolling stock for use in revenue service, it must make this certification. This certification is required by 49 CFR § 663.7.

The applicant certifies that it will conduct or cause to be conducted the pre-award and post-delivery audits prescribed by 49 CFR Part 663 and will maintain on file the certifications required by Subparts B, C, and D of 49 CFR Part 663.

6.2. Bus Testing.

If the applicant will apply for funds for the purchase or lease of any new bus model, or any bus model with a major change in configuration or components, the applicant must make this certification. This certification is required by 49 CFR § 665.7.

The applicant certifies that the bus was tested at the Bus Testing Facility established in accordance with 49 U.S.C. § 5318 (currently the Larson Transportation Institute's Bus Research and Testing Center at Pennsylvania State University) and that the bus received a passing test score as required by 49 CFR Part 665. The applicant has received or will receive the appropriate full Bus Testing Report and any applicable partial testing reports before final acceptance of the first vehicle.

CATEGORY 7. URBANIZED AREA FORMULA GRANTS PROGRAM.

If the applicant will apply for an award under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), or any other program or award that is subject to the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310); "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)); projects that will receive an award authorized by the Transportation Infrastructure Finance and Innovation Act ("TIFIA") (23 U.S.C. §§ 601-609) or State Infrastructure Bank Program (23 U.S.C. § 610) (see 49 U.S.C. § 5323(o)); formula awards or competitive awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(a) and (b)), or low or no emission awards to any area under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339(c)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5307(c)(1).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out the program of projects (developed pursuant 49 U.S.C. § 5307(b)), including safety and security aspects of the program;
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities;
- (c) Will maintain equipment and facilities in accordance with the applicant's transit asset management plan;
- (d) Will ensure that, during non-peak hours for transportation using or involving a facility or equipment of a project financed under this section, a fare that is not more than 50 percent of the peak hour fare will be charged for any—
 - (1) Senior;
 - (2) Individual who, because of illness, injury, age, congenital malfunction, or any other incapacity or temporary or permanent disability (including an individual who is a wheelchair user or has semi-ambulatory capability), cannot use a public transportation service or a public transportation facility effectively without special facilities, planning, or design; and
 - (3) Individual presenting a Medicare card issued to that individual under title II or XVIII of the Social Security Act (42 U.S.C. §§ 401 et seq. and 1395 et seq.);
- (e) In carrying out a procurement under 49 U.S.C. § 5307, will comply with 49 U.S.C. §§ 5323 (general provisions) and 5325 (contract requirements);
- (f) Has complied with 49 U.S.C. § 5307(b) (program of projects requirements);
- (g) Has available and will provide the required amounts as provided by 49 U.S.C. § 5307(d) (cost sharing);
- (h) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning);

- (i) Has a locally developed process to solicit and consider public comment before raising a fare or carrying out a major reduction of transportation;
- (j) Either—
 - (1) Will expend for each fiscal year for public transportation security projects, including increased lighting in or adjacent to a public transportation system (including bus stops, subway stations, parking lots, and garages), increased camera surveillance of an area in or adjacent to that system, providing an emergency telephone line to contact law enforcement or security personnel in an area in or adjacent to that system, and any other project intended to increase the security and safety of an existing or planned public transportation system, at least 1 percent of the amount the recipient receives for each fiscal year under 49 U.S.C. § 5336; or
 - (2) Has decided that the expenditure for security projects is not necessary;
- (k) In the case of an applicant for an urbanized area with a population of not fewer than 200,000 individuals, as determined by the Bureau of the Census, will submit an annual report listing projects carried out in the preceding fiscal year under 49 U.S.C. § 5307 for associated transit improvements as defined in 49 U.S.C. § 5302; and
- (l) Will comply with 49 U.S.C. § 5329(d) (public transportation agency safety plan).

CATEGORY 8. FORMULA GRANTS FOR RURAL AREAS.

If the applicant will apply for funds made available to it under the Formula Grants for Rural Areas Program (49 U.S.C. § 5311), it must make this certification. Paragraph (a) of this certification helps FTA make the determinations required by 49 U.S.C. § 5311(b)(2)(C). Paragraph (b) of this certification is required by 49 U.S.C. § 5311(f)(2). Paragraph (c) of this certification, which applies to funds apportioned for the Appalachian Development Public Transportation Assistance Program, is necessary to enforce the conditions of 49 U.S.C. § 5311(c)(2)(D).

- (a) The applicant certifies that its State program for public transportation service projects, including agreements with private providers for public transportation service—
 - (1) Provides a fair distribution of amounts in the State, including Indian reservations; and
 - (2) Provides the maximum feasible coordination of public transportation service assisted under 49 U.S.C. § 5311 with transportation service assisted by other Federal sources; and
- (b) If the applicant will in any fiscal year expend less than 15% of the total amount made available to it under 49 U.S.C. § 5311 to carry out a program to develop and support intercity bus transportation, the applicant certifies that it has consulted with affected

intercity bus service providers, and the intercity bus service needs of the State are being met adequately.

- (c) If the applicant will use for a highway project amounts that cannot be used for operating expenses authorized under 49 U.S.C. § 5311(c)(2) (Appalachian Development Public Transportation Assistance Program), the applicant certifies that—
- (1) It has approved the use in writing only after providing appropriate notice and an opportunity for comment and appeal to affected public transportation providers; and
 - (2) It has determined that otherwise eligible local transit needs are being addressed.

CATEGORY 9. FIXED GUIDEWAY CAPITAL INVESTMENT GRANTS AND THE EXPEDITED PROJECT DELIVERY FOR CAPITAL INVESTMENT GRANTS PILOT PROGRAM.

If the applicant will apply for an award under any subsection of the Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), including an award made pursuant to the FAST Act's Expedited Project Delivery for Capital Investment Grants Pilot Program (Pub. L. 114-94, div. A, title III, § 3005(b)), the applicant must make the following certification. This certification is required by 49 U.S.C. § 5309(c)(2) and Pub. L. 114-94, div. A, title III, § 3005(b)(3)(B).

The applicant certifies that it:

- (a) Has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) Has or will have satisfactory continuing control over the use of equipment and facilities acquired or improved under its Award.
- (c) Will maintain equipment and facilities acquired or improved under its Award in accordance with its transit asset management plan; and
- (d) Will comply with 49 U.S.C. §§ 5303 (metropolitan transportation planning) and 5304 (statewide and nonmetropolitan transportation planning).

CATEGORY 10. GRANTS FOR BUSES AND BUS FACILITIES AND LOW OR NO EMISSION VEHICLE DEPLOYMENT GRANT PROGRAMS.

If the applicant is in an urbanized area and will apply for an award under subsection (a) (formula grants), subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

If the applicant is in a rural area and will apply for an award under subsection (a) (formula grants), subsection (b) (bus and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the certification in Category 8 for Formula Grants for Rural Areas (49 U.S.C. § 5311). This certification is required by 49 U.S.C. § 5339(a)(3), (b)(6), and (c)(3), respectively.

Making this certification will incorporate by reference the applicable certifications in Category 7 or Category 8.

If the applicant will receive a competitive award under subsection (b) (buses and bus facilities competitive grants), or subsection (c) (low or no emissions grants) of the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) related to zero emissions vehicles or related infrastructure, it must make the following certification. This certification is required by 49 U.S.C. § 5339(d).

The applicant will use 5 percent of grants related to zero emissions vehicles (as defined in 49 U.S.C. § 5339(c)(1)) or related infrastructure under 49 U.S.C. § 5339(b) or (c) to fund workforce development training as described in section 49 U.S.C. § 5314(b)(2) (including registered apprenticeships and other labor-management training programs) under the recipient's plan to address the impact of the transition to zero emission vehicles on the applicant's current workforce; or the applicant certifies a smaller percentage is necessary to carry out that plan.

CATEGORY 11. ENHANCED MOBILITY OF SENIORS AND INDIVIDUALS WITH DISABILITIES PROGRAMS.

If the applicant will apply for an award under the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program (49 U.S.C. § 5310), it must make the certification in Category 7 for Urbanized Area Formula Grants (49 U.S.C. § 5307). This certification is required by 49 U.S.C. § 5310(e)(1). Making this certification will incorporate by reference the certification in Category 7, except that FTA has determined that (d), (f), (i), (j), and (k) of Category 7 do not apply to awards made under 49 U.S.C. § 5310 and will not be enforced.

In addition to the certification in Category 7, the applicant must make the following certification that is specific to the Formula Grants for the Enhanced Mobility of Seniors and Individuals with Disabilities Program. This certification is required by 49 U.S.C. § 5310(e)(2)

The applicant certifies that:

- (a) The projects selected by the applicant are included in a locally developed, coordinated public transit-human services transportation plan;

- (b) The plan described in clause (a) was developed and approved through a process that included participation by seniors, individuals with disabilities, representatives of public, private, and nonprofit transportation and human services providers, and other members of the public;
- (c) To the maximum extent feasible, the services funded under 49 U.S.C. § 5310 will be coordinated with transportation services assisted by other Federal departments and agencies, including any transportation activities carried out by a recipient of a grant from the Department of Health and Human Services; and
- (d) If the applicant will allocate funds received under 49 U.S.C. § 5310 to subrecipients, it will do so on a fair and equitable basis.

CATEGORY 12. STATE OF GOOD REPAIR GRANTS.

If the applicant will apply for an award under FTA's State of Good Repair Grants Program (49 U.S.C. § 5337), it must make the following certification. Because FTA generally does not review the transit asset management plans of public transportation providers, the asset management certification is necessary to enforce the provisions of 49 U.S.C. § 5337(a)(4). The certification with regard to acquiring restricted rail rolling stock is required by 49 U.S.C. § 5323(u)(4). Note that this certification is not limited to the use of Federal funds.

The applicant certifies that the projects it will carry out using assistance authorized by the State of Good Repair Grants Program, 49 U.S.C. § 5337, are aligned with the applicant's most recent transit asset management plan and are identified in the investment and prioritization section of such plan, consistent with the requirements of 49 CFR Part 625.

If the applicant operates a rail fixed guideway service, the applicant certifies that, in the fiscal year for which an award is available to the applicant under the State of Good Repair Grants Program, 49 U.S.C. § 5337, the applicant will not award any contract or subcontract for the procurement of rail rolling stock for use in public transportation with a rail rolling stock manufacturer described in 49 U.S.C. § 5323(u)(1).

CATEGORY 13. INFRASTRUCTURE FINANCE PROGRAMS.

If the applicant will apply for an award for a project that will include assistance under the Transportation Infrastructure Finance and Innovation Act ("TIFIA") Program (23 U.S.C. §§ 601–609) or the State Infrastructure Banks ("SIB") Program (23 U.S.C. § 610), it must make the certifications in Category 7 for the Urbanized Area Formula Grants Program, Category 9 for the Fixed Guideway Capital Investment Grants program, and Category 12 for the State of Good Repair Grants program. These certifications are required by 49 U.S.C. § 5323(o).

Making this certification will incorporate the certifications in Categories 7, 9, and 12 by reference.

CATEGORY 14. ALCOHOL AND CONTROLLED SUBSTANCES TESTING.

If the applicant will apply for an award under FTA's Urbanized Area Formula Grants Program (49 U.S.C. § 5307), Fixed Guideway Capital Investment Program (49 U.S.C. § 5309), Formula Grants for Rural Areas Program (49 U.S.C. § 5311), or Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339) programs, the applicant must make the following certification. The applicant must make this certification on its own behalf and on behalf of its subrecipients and contractors. This certification is required by 49 CFR § 655.83.

The applicant certifies that it, its subrecipients, and its contractors are compliant with FTA's regulation for the Prevention of Alcohol Misuse and Prohibited Drug Use in Transit Operations, 49 CFR Part 655.

CATEGORY 15. RAIL SAFETY TRAINING AND OVERSIGHT.

If the applicant is a State with at least one rail fixed guideway system, or is a State Safety Oversight Agency, or operates a rail fixed guideway system, it must make the following certification. The elements of this certification are required by 49 CFR §§ 672.31 and 674.39.

The applicant certifies that the rail fixed guideway public transportation system and the State Safety Oversight Agency for the State are:

- (a) Compliant with the requirements of 49 CFR Part 672, "Public Transportation Safety Certification Training Program"; and
- (b) Compliant with the requirements of 49 CFR Part 674, "State Safety Oversight".

CATEGORY 16. DEMAND RESPONSIVE SERVICE.

If the applicant operates demand responsive service and will apply for an award to purchase a non-rail vehicle that is not accessible within the meaning of 49 CFR Part 37, it must make the following certification. This certification is required by 49 CFR § 37.77.

The applicant certifies that the service it provides to individuals with disabilities is equivalent to that provided to other persons. A demand responsive system, when viewed in its entirety, is deemed to provide equivalent service if the service available to individuals with disabilities, including individuals who use wheelchairs, is provided in the most integrated setting appropriate to the needs of the individual and is equivalent to the service provided other individuals with respect to the following service characteristics:

- (a) Response time;
- (b) Fares;
- (c) Geographic area of service;
- (d) Hours and days of service;

- (e) Restrictions or priorities based on trip purpose;
- (f) Availability of information and reservation capability; and
- (g) Any constraints on capacity or service availability.

CATEGORY 17. INTEREST AND FINANCING COSTS.

If the applicant will pay for interest or other financing costs of a project using assistance awarded under the Urbanized Area Formula Grants Program (49 U.S.C. § 5307), the Fixed Guideway Capital Investment Grants Program (49 U.S.C. § 5309), or any program that must comply with the requirements of 49 U.S.C. § 5307, including the Formula Grants for the Enhanced Mobility of Seniors Program (49 U.S.C. § 5310), "flex funds" from infrastructure programs administered by the Federal Highways Administration (see 49 U.S.C. § 5334(i)), or awards to urbanized areas under the Grants for Buses and Bus Facilities Program (49 U.S.C. § 5339), the applicant must make the following certification. This certification is required by 49 U.S.C. §§ 5307(e)(3) and 5309(k)(2)(D).

The applicant certifies that:

- (a) Its application includes the cost of interest earned and payable on bonds issued by the applicant only to the extent proceeds of the bonds were or will be expended in carrying out the project identified in its application; and
- (b) The applicant has shown or will show reasonable diligence in seeking the most favorable financing terms available to the project at the time of borrowing.

CATEGORY 18. CYBERSECURITY CERTIFICATION FOR RAIL ROLLING STOCK AND OPERATIONS.

If the applicant operates a rail fixed guideway public transportation system, it must make this certification. This certification is required by 49 U.S.C. § 5323(v). For information about standards or practices that may apply to a rail fixed guideway public transportation system, visit <https://www.nist.gov/cyberframework> and <https://www.cisa.gov/>.

The applicant certifies that it has established a process to develop, maintain, and execute a written plan for identifying and reducing cybersecurity risks that complies with the requirements of 49 U.S.C. § 5323(v)(2).

CATEGORY 19. PUBLIC TRANSPORTATION ON INDIAN RESERVATIONS FORMULA AND DISCRETIONARY PROGRAM (TRIBAL TRANSIT PROGRAMS).

Before FTA may provide Federal assistance for an Award financed under either the Public Transportation on Indian Reservations Formula or Discretionary Program authorized under 49 U.S.C. § 5311(c)(1), as amended by the FAST Act, (Tribal Transit Programs), the applicant

must select the Certifications in this Category, except as FTA determines otherwise in writing. Tribal Transit Program applicants may certify to this Category and Category 1 (Certifications and Assurances Required of Every Applicant) and need not make any other certification, to meet Tribal Transit Program certification requirements. If an applicant will apply for any program in addition to the Tribal Transit Program, additional certifications may be required.

FTA has established terms and conditions for Tribal Transit Program grants financed with Federal assistance appropriated or made available under 49 U.S.C. § 5311(c)(1). The applicant certifies that:

- (a) It has or will have the legal, financial, and technical capacity to carry out its Award, including the safety and security aspects of that Award.
- (b) It has or will have satisfactory continuing control over the use of its equipment and facilities acquired or improved under its Award.
- (c) It will maintain its equipment and facilities acquired or improved under its Award, in accordance with its transit asset management plan and consistent with FTA regulations, "Transit Asset Management," 49 CFR Part 625. Its Award will achieve maximum feasible coordination with transportation service financed by other federal sources.
- (d) With respect to its procurement system:
 - (1) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 1201, which incorporates by reference U.S. OMB regulatory guidance, "Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards," 2 CFR Part 200, for Awards made on or after December 26, 2014.
 - (2) It will have a procurement system that complies with U.S. DOT regulations, "Uniform Administrative Requirements for Grants and Cooperative Agreements to State and Local Governments," 49 CFR Part 18, specifically former 49 CFR § 18.36, for Awards made before December 26, 2014, or
 - (3) It will inform FTA promptly if its procurement system does not comply with either of those U.S. DOT regulations.
- (e) It will comply with the Certifications, Assurances, and Agreements in:
 - (1) Category 4.1 and 4.2 (Charter Service Agreement and School Bus Agreement),
 - (2) Category 5 (Transit Asset Management Plan),
 - (3) Category 6.1 and 6.2 (Rolling Stock Buy America Reviews and Bus Testing),
 - (4) Category 8 (Formula Grants for Rural Areas),
 - (5) Category 14 (Alcohol and Controlled Substances Testing), and
 - (6) Category 16 (Demand Responsive Service).

CATEGORY 20. EMERGENCY RELIEF PROGRAM.

An applicant to the Public Transportation Emergency Relief Program, 49 U.S.C. § 5324, must make the following certification. The certification is required by 49 U.S.C. § 5324(f) and must be made before the applicant can receive a grant under the Emergency Relief program.

The applicant certifies that the applicant has insurance required under State law for all structures related to the emergency relief program grant application.

WHEELING TOWNSHIP GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
REVENUE				
PROPERTY TAXES RECEIVED - CURRENT	-	877,661.06	2,400,000.00	2,487,235.56
PROPERTY TAXES RECEIVED - PRIOR YEARS	4,076.68	(7,862.82)		(47,864.39)
PERSONAL PROPERTY REPLCMNT TAX	28,337.79	43,553.94	100,000.00	147,190.59
INTERESTED EARNED	6,961.53	24,273.90	125,000.00	186,319.55
ROOM RENTAL	100.00	190.00	500.00	650.00
BUS DONATION	3,228.00	8,434.00	30,000.00	29,948.00
DONATIONS	800.00	1,100.00		1,900.00
REIMBURSEMENTS UTILITIES	-	-	5,700.00	4,922.44
REIMBURSEMENT BLGG MAINT.	-	-	23,900.00	28,002.09
REIMBURSEMENT PROPERTY INS.	-	-	1,200.00	2,553.23
GRANTS	(427.54)	2,072.46	2,000.00	1,886.00
MISCELLANEOUS INCOME	91.70	91.70	4,000.00	-
TOTAL REVENUE	43,168.16	949,514.24	2,692,300.00	2,842,743.07
ADMINISTRATIVE EXPENSE				
SALARY-SUPERVISOR	3,178.75	9,536.25	38,145.00	38,145.00
SALARY-CLERK	1,544.41	4,633.23	18,533.00	18,532.92
SALARY-ASSESSOR	2,225.00	6,675.00	26,700.00	26,700.00
SALARY-BOARD OF TRUSTEES	1,481.32	4,443.96	17,776.00	17,775.84
SALARIES-OFFICE STAFF	21,674.42	64,311.23	269,000.00	297,325.55
FICA	2,251.19	6,693.36	28,164.00	28,939.77
IMRF	1,629.92	4,836.21	20,305.00	20,020.54
U/C	14.31	224.68	2,000.00	1,080.56
MEDICAL INSURANCE	6,114.91	26,858.42	70,000.00	63,869.45
WORKERS COMPENSATION INS.	238.31	476.62	3,100.00	1,357.19
BUILDING & GROUNDS MAINTENANCE	5,837.19	16,922.14	84,000.00	81,281.02
EQUIPMENT MAINTENANCE	1,706.33	5,882.09	21,000.00	19,367.96
GENERAL INSURANCE	162.25	480.26	110,000.00	101,823.98
TELEPHONE	490.20	1,281.11	2,500.00	1,418.50
UTILITIES	1,780.58	5,471.59	26,000.00	19,577.72
TRAVEL EXPENSE	-	-	800.00	85.84
PRINTING & PUBLISHING	-	62.10	800.00	243.00
LEGAL	3,700.60	6,651.80	55,000.00	41,220.09
AUDIT	-	-	16,500.00	15,100.00
BONDING INSURANCE	-	-	14,000.00	11,986.00
EDUCATION AND TRAINING	-	95.96	7,000.00	585.75
DUES & SUBSCRIPTIONS	3,700.80	3,700.80	9,500.00	7,915.79
OFFICE SUPPLIES	435.65	1,038.74	7,000.00	4,688.09
POSTAGE	-	350.00	1,500.00	689.90
BUILDING SUPPLIES	333.81	2,312.73	8,925.00	8,532.13
TRUCK MAINTENANCE	465.75	652.30	13,125.00	10,709.12
CONTRACT SERVICES	200.87	1,497.71	9,000.00	6,653.68
FURNITURE & EQUIPMENT	96.99	387.31	50,000.00	6,993.03
BLDG & PERMANENT IMPROVEMENT	-	-	155,000.00	91,751.79
TOTAL ADMIN EXPENSES	59,263.56	175,475.60	1,085,373.00	944,370.21

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WHEELING TOWNSHIP GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
CLERK EXPENSES				
SALARIES	375.00	1,108.34	4,500.00	5,463.10
FICA	28.69	84.79	344.00	350.28
IMRF	28.20	83.34	349.00	320.07
U/C INSURANCE	-	8.44	30.00	24.25
WORKERS COMPENSATION INS.	1.25	2.50	25.00	5.00
DUES AND FEES	-	(250.00)	300.00	280.00
TRAVEL AND INCIDENTALS	-	-	150.00	-
POSTAGE	-	-	150.00	97.63
EQUIPMENT/ FURNITURE	-	-	100.00	-
OFFICE SUPPLIES	-	168.65	500.00	315.90
PRINTING AND PUBLISHING	-	56.70	250.00	164.70
TRAINING	-	-	1,500.00	25.00
ELECTION EXPENSES	-	-	-	-
MISCELLANEOUS	-	-	1,100.00	910.00
CONTINGENCIES	-	-	500.00	-
TOTAL CLERK EXPENSES	433.14	1,262.76	9,798.00	7,955.93
ASSESSOR EXPENSE				
SALARIES	12,741.51	41,140.43	166,000.00	155,785.54
FICA	954.10	3,085.36	12,700.00	11,685.93
IMRF	885.49	2,711.07	10,655.00	9,516.77
U/C	37.81	265.25	1,200.00	1,229.31
MEDICAL INSURANCE	2,427.10	9,978.07	31,000.00	26,995.22
WORKERS COMP	33.75	67.50	300.00	135.00
TELEPHONE	-	-	1,000.00	1,000.00
TRAVEL	-	-	400.00	290.60
TRAINING	-	395.00	1,400.00	1,383.31
POSTAGE	-	44.30	200.00	186.83
DUES/SUBSCRIPTIONS	-	475.00	500.00	475.00
OFFICE SUPPLIES	49.50	162.67	1,300.00	1,215.88
EQUIPMENT/FURNITURE	-	-	500.00	250.00
ASSESSMENT MATERIALS	-	220.00	350.00	310.00
EQUIPMENT MAINTENANCE	540.18	1,968.22	8,000.00	7,474.92
MISCELLENIOUS EXPENSE	24.50	184.57	875.00	595.13
CONTINGENCIES	-	-	1,000.00	-
TOTAL ASSESSORS EXPENSE	17,693.94	60,697.44	237,380.00	218,529.44

WHEELING TOWNSHIP GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
SENIOR SERVICES				
SALARIES	14,219.39	42,250.09	175,000.00	130,054.25
FICA	1,071.83	3,184.28	13,388.00	9,574.38
IMRF	1,069.30	3,177.21	13,408.00	8,933.69
U/C	22.86	125.63	750.00	746.23
MEDICAL INSURANCE	1,876.87	7,716.01	24,000.00	16,580.17
WORKERS COMP.	151.75	303.50	1,200.00	607.00
OFFICE SUPPLIES	192.00	248.50	1,500.00	1,281.29
PRINTING/PUBLISHING	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	150.00	50.00
TRAINING/WORKSHOPS	-	-	1,000.00	-
TRAVEL--MEALS-ON-WHEELS	18.90	27.30	300.00	163.80
TRAVEL-STAFF	144.27	144.27	650.00	20.06
POSTAGE	-	-	750.00	424.23
TELEPHONE	20.60	373.34	1,000.00	846.11
OFFICE EQUIPMENT/MAINTENANCE	348.17	468.17	2,000.00	2,256.00
VOLUNTEER BACKGROUND CHECKS	-	-	1,500.00	812.70
VOLUNTEER INSURANCE	-	-	1,000.00	873.00
MISCELLANEOUS	24.50	49.00	1,100.00	313.90
CONTINGENCIES	-	-	2,000.00	-
TOTAL SENIOR SERVICES	19,160.44	58,067.30	240,696.00	173,536.81
SENIOR BUS				
SALARIES-DISPATCHER/DRIVERS	32,146.77	100,618.75	407,000.00	346,272.82
FICA	2,428.10	7,603.96	31,136.00	26,136.00
IMRF	1,951.62	6,178.98	24,425.00	19,799.47
U/C	179.77	862.75	3,500.00	3,591.38
MEDICAL INSURANCE	3,662.00	15,054.89	46,000.00	41,310.89
WORKERS COMP.	2,168.44	4,336.88	12,000.00	4,993.81
SUPPLIES	-	50.91	500.00	140.67
OFFICE EQUIPMENT/MAINTENANCE	120.00	240.00	57,750.00	1,742.45
TELEPHONE	-	-	1,000.00	1,000.00
VEHICLE PURCHASE/LEASE/SCHEDULING	600.00	1,800.00	130,000.00	95,200.00
VEHICLE MAINTENANCE	4,735.35	11,776.53	45,000.00	40,259.57
LICENSE & FEES	-	-	-	-
INSURANCE	10,869.34	31,867.06	135,000.00	110,128.80
FUEL	1,336.46	3,896.54	45,000.00	41,379.85
PRINTING & PUBLISHING	-	-	-	-
TRAINING/PHYSICALS	177.00	177.00	3,500.00	2,133.44
PUSH TO TALK CELLS	311.30	622.60	7,000.00	3,723.03
UNIFORMS	-	-	1,500.00	-
POSTAGE	-	-	200.00	118.27
MISCELLANEOUS	103.50	121.50	5,750.00	646.41
CONTINGENCIES	-	-	2,000.00	-
TOTAL SENIOR TRANSPORTATION	60,789.65	185,208.35	958,261.00	738,576.86
MENTAL HEALTH BOARD				
ADMINISTRATIVE				
SALARIES	1,551.49	4,654.48	100,000.00	18,461.32
FICA	117.72	353.16	7,500.00	1,401.54
IMRF	116.67	350.01	7,000.00	1,245.00
U/C	-	6.04	300.00	60.46

WHEELING TOWNSHIP GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
MEDICAL INSURANCE	114.34	470.06	10,000.00	1,250.00
WORKERS COMP.	125.00	250.00	500.00	200.00
DUES & SUBSCRIPTIONS	-	500.00	5,000.00	500.00
EQUIPMENT	-	-	2,500.00	-
LEGAL	660.00	1,265.00	15,000.00	10,000.00
TRAVEL	-	-	1,750.00	-
PROFESSIONAL FEES	-	-	10,000.00	23,375.00
TRAINING	-	-	3,000.00	25.00
OFFICE SUPPLIES	-	-	500.00	269.30
MISCELLANEOUS	-	-	1,000.00	504.00
CONTINGENCIES	-	-	2,000.00	-
TOTAL ADMINISTRATIVE	2,685.22	7,848.75	166,050.00	57,291.62

MENTAL HEALTH/DISABILITIES

ASCENSION (AMITA HEALTH) Behavioral Health	-	-	115,000.00	110,000.00
ASCENSION (AMITA HEALTH) Substance Useage	-	-	66,000.00	-
AVENUES TO INDEPENDENCE	-	-	35,000.00	35,000.00
CENTER FOR ENRICHED LIVING	-	-	15,000.00	5,000.00
CHILDREN'S ADVOCACY	-	-	7,000.00	-
CLEARBROOK CENTER	-	-	100,000.00	97,650.00
JOSELYN CENTER	-	-	25,000.00	22,000.00
JOURNEYS/ THE ROAD HOME	-	-	20,000.00	10,000.00
LITTLE CITY FOUNDATION (COUNTRYSIDE)	-	-	30,000.00	23,000.00
OMNI-YOUTH SERVICES	-	-	93,000.00	91,150.00
OMNI-ADULT SUBSTANCE USEAGE	-	-	40,000.00	-
OMNI-ADULT MENTAL HEALTH	-	-	20,000.00	-
KENNETH YOUNG	-	-	20,000.00	-
SEARCH, INC.	-	-	7,500.00	-
OTHER PROJECTS	-	-	50,000.00	-
TOTAL MENTAL HEALTH	-	-	643,500.00	393,800.00

HUMAN SERVICES

FAMILY FORWARD (FAITH COMMUNITY)	-	-	10,000.00	10,000.00
HANDS ON SUBURBAN CHICAGO	-	-	4,000.00	2,000.00
LIFE SPAN	-	-	15,300.00	14,300.00
CONNECTIONS TO CARE (ESCORTED TRANSP)	-	-	18,500.00	17,000.00
WINGS	-	-	6,000.00	6,000.00
RESOURCES FOR COMMUNITY LIVING	-	-	-	1,500.00
NW COMPASS/EMERGENCY HOUSING	-	-	37,000.00	35,000.00
HOPEFULL BEGINNINGS (ST. MARY'S)	-	-	-	2,000.00
KINDRED LIFE MINISTRIES	-	-	7,000.00	6,600.00
CENTER OF CONCERN	-	-	5,000.00	3,000.00
KAN-WIN	-	-	3,000.00	2,000.00
MOBILE DENTAL CLINIC	-	-	35,000.00	35,000.00
ACCESS TO CARE	-	-	18,000.00	18,000.00
TOTAL HUMAN SERVICES	-	-	158,800.00	152,400.00

YOUTH SRVICES

CHILDREN'S ADVOCACY	-	-	5,000.00	9,650.00
HARBOUR	-	-	4,000.00	4,000.00
SHELTER	-	-	36,000.00	36,000.00
TOTAL YOUTH SERVICES	-	-	45,000.00	49,650.00

**WHEELING TOWNSHIP GENERAL FUND
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025**

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
OTHER				
PUBLIC INFORMATION	1,000.00	3,133.13	105,000.00	89,408.80
SOCIAL SERVICES	(439.61)	(4,229.50)	10,000.00	1,356.13
BUILDING CAPITAL PROJECTS	-	-	25,000.00	-
EMPLOYEE APPRECIATION	26.57	101.57	2,000.00	1,647.56
CEMETERY	-	-	58,650.00	20,000.00
MISCELLANEOUS EXPENSE	185.00	615.85	5,000.00	2,563.38
TRANSFER TO GENERAL ASSISTANCE	-	-		-
TRANSFER TO ROAD MANAGEMENT				
CONTINGENCIES	-	-	45,000.00	-
TOTAL OTHER	<u>771.96</u>	<u>(378.95)</u>	<u>250,650.00</u>	<u>114,975.87</u>
 TOTAL EXPENDITURES	 <u>160,797.91</u>	 <u>488,181.25</u>	 <u>3,795,508.00</u>	 <u>2,851,086.74</u>
 EXCESS REVENUES (EXPENDITURES)	 <u>(117,629.75)</u>	 <u>461,332.99</u>	 <u>(1,103,208.00)</u>	 <u>(8,343.67)</u>

WHEELING TOWNSHIP GENERAL ASSISTANCE
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
REVENUE				
PROPERTY TAXES RECEIVED - CURRENT	-	166,043.95	450,000.00	472,297.93
PROPERTY TAXES RECEIVED - PRIOR YEARS	771.27	(1,620.27)		(37,079.23)
INTERESTED EARNED	2,424.89	7,559.44	23,000.00	38,616.72
LIHEAP REIMBURSEMENTS	547.00	4,588.00	10,000.00	10,728.00
SSI REIMBURSEMENTS	-	13,466.37	10,000.00	34,920.01
MISCELLANEOUS INCOME	-	-		-
TRANSFER FROM TOWN FUND	-	-		-
TOTAL REVENUE	3,743.16	190,037.49	493,000.00	519,483.43
ADMINISTRATIVE EXPENSES				
SALARIES	23,642.32	71,432.02	299,000.00	228,625.87
FICA	1,757.24	5,302.03	22,900.00	16,543.37
IMRF	1,777.90	5,371.69	23,200.00	15,689.37
U/C INSURANCE	3.45	259.26	1,300.00	1,128.74
MEDICAL INSURANCE	1,632.54	9,464.66	35,000.00	22,127.50
WORKERS' COMPENSATION	55.50	111.00	350.00	222.00
TELEPHONE	42.35	127.05	1,600.00	1,507.89
UTILITIES	-	-	3,000.00	3,000.00
TRAVEL	71.26	79.66	1,000.00	246.03
LEGAL	165.00	165.00	2,500.00	2,711.25
EDUCATION	245.80	360.80	1,500.00	406.00
OFFICE SUPPLIES	172.15	368.40	3,000.00	3,052.09
POSTAGE	-	-	750.00	628.65
EQUIPMENT/PROGRAM	239.47	3,186.22	8,000.00	7,053.13
MISCELLANEOUS	-	-	250.00	244.00
AUDIT	-	-	1,000.00	1,000.00
CONTINGENCIES	-	-	3,000.00	-
TOTAL ADMINISTRATIVE EXPENSES	29,804.98	96,227.79	407,350.00	304,185.89

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**WHEELING TOWNSHIP GENERAL ASSISTANCE
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025**

	<u>CURRENT MONTH</u>	<u>CURRENT YTD</u>	<u>CURRENT BUDGET</u>	<u>LAST YEAR</u>
GENERAL ASSISTANCE EXPENSES				
MEDICAL CARE	-	-	1,000.00	-
UTILITIES	43.04	331.03	10,000.00	5,406.18
SHELTER	1,891.99	8,981.21	80,000.00	55,492.41
SHELTER W/UTILITIES	-	-	4,000.00	-
TRANSPORTATION	100.00	200.00	18,000.00	13,419.35
FOOD	-	-	15,000.00	10,500.00
PERSONAL ESSENTIALS, ETC.	-	-	7,500.00	5,650.00
TRANSIENT EXPENSE	-	-	250.00	-
BURIAL EXPENSE	-	-	2,056.00	-
INSTITUTIONAL CARE-PRIVATE HOSP	-	-	-	-
MISCELLANEOUS	-	-	300.00	75.00
CONTINGENCIES	-	-	10,000.00	-
TOTAL GENERAL ASSISTANCE EXP	<u>2,035.03</u>	<u>9,512.24</u>	<u>148,106.00</u>	<u>90,542.94</u>
EMERGENCY ASSISTANCE EXPENSES				
MEDICAL CARE	-	-	500.00	-
UTILITIES	-	-	5,000.00	2,580.82
SHELTER	-	17,369.04	95,000.00	74,027.38
WORK RELATED EXPENSES	-	-	100.00	-
FOOD	-	-	100.00	-
MISCELLANEOUS	-	-	300.00	-
CONTINGENCIES	-	-	10,000.00	-
TOTAL EMERGENCY ASSISTANCE EXP	<u>-</u>	<u>17,369.04</u>	<u>111,000.00</u>	<u>76,608.20</u>
TOTAL EXPENDITURES	<u>31,840.01</u>	<u>123,109.07</u>	<u>666,456.00</u>	<u>471,337.03</u>
EXCESS REVENUES (EXPENDITURES)	<u>(28,096.85)</u>	<u>66,928.42</u>	<u>(173,456.00)</u>	<u>48,146.40</u>

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WHEELING TOWNSHIP ROAD MANAGEMENT
STATEMENT OF REVENUES AND EXPENDITURES
FOR THE MONTH ENDING MAY 31, 2025

	CURRENT MONTH	CURRENT YTD	CURRENT BUDGET	LAST YEAR
REVENUE				
PROPERTY TAXES RECEIVED - CURRENT	-	143,100.07	450,000.00	468,495.88
PROPERTY TAXES RECEIVED - PRIOR YEARS	771.27	(1,504.38)		(8,895.81)
PERMIT REVENUES	1,190.00	1,315.00	4,000.00	4,526.00
GRANTS	-	-		-
PERSONAL PROPERTY TAX	22,351.54	34,353.33	75,000.00	77,891.31
INTERESTED EARNED	1,889.27	6,232.58	25,000.00	43,349.41
MISCELLANEOUS INCOME	-	111.00	500.00	1,113.60
TRANSFER FROM TOWN FUND	-	-		-
TOTAL REVENUE	26,202.08	183,607.60	554,500.00	586,480.39
COSTS AND EXPENSES				
SALARIES	2,011.25	6,033.75	25,500.00	56,037.37
FICA	151.92	455.75	1,951.00	4,265.36
IMRF	151.25	453.74	1,967.00	1,686.42
U/C INSURANCE	-	-	200.00	239.61
MEDICAL INSURANCE	228.68	940.13	3,000.00	2,502.96
WORKERS COMP. INSURANCE	568.50	1,137.00	1,500.00	2,274.00
GENERAL INSURANCE	-	-	1,200.00	1,200.00
TELEPHONE	-	-	300.00	300.00
TRAVEL	-	-	500.00	842.20
PRINTING & PUBLISHING	-	-	250.00	67.50
LEGAL	-	-	2,500.00	1,595.00
ENGINEERING	1,207.50	6,232.50	30,000.00	-
AUDIT	-	-	2,000.00	2,000.00
TRAINING	-	-	-	-
DUES & SUBSCRIPTIONS	-	-	-	-
OFFICE SUPPLIES	-	-	200.00	108.62
OFFICE EQUIPMENT/MAINTENANCE	42.80	103.40	500.00	585.60
POSTAGE	-	-	100.00	49.54
SUPPLIES	-	-	100.00	-
STREET LIGHTING	16.06	31.77	250.00	164.25
PERMIT EXPENSES	210.00	420.00	10,000.00	-
MISC. EXPENSE	-	41.96	1,500.00	20.40
CONTRACT WORK / DRAINAGE/CONST/MAINT	-	-	500,000.00	626,297.50
CONTRACT WORK/SNOW & ICE CONTROL	-	21,115.71	65,000.00	51,069.99
PROPERTY MAINTENANCE/SIGNAGE	-	1,251.10	25,000.00	17,652.80
CONTINGENCIES	-	-	10,000.00	-
TOTAL COSTS AND EXPENSES	4,587.96	38,216.81	683,518.00	768,959.12
EXCESS REVENUES (EXPENDITURES)	21,614.12	145,390.79	(129,018.00)	(182,478.73)